



First 5 Commission, June 11, 2025

Agencies/Organizations affected by Action Items or Discussion Items on the agenda for today's meeting are:
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None

Conflict of Interest Reminder for Commissioners and Alternates:

Commissioners with a direct financial interest (for themselves or their family members) shall recuse themselves from the decision on the proposal.

Commissioners who wish to recuse themselves for reason other than a financial interest (such as a possible perception of personal or professional bias for or against a proposal), may recuse themselves from the decision. Commissioners are asked to carefully evaluate this if there might be any problem with a quorum.

It is the Commission's practice to ask individuals who are recusing themselves to leave the room while the proposal is being considered. If you recuse yourself, please remain available in the Health Dept. waiting room, so that you can be easily found to rejoin the meeting for subsequent agenda items.

Advisory Committee Members Participation. Advisory Committee members should avoid any perception of influencing the Commissioner's funding decisions affecting their own agencies. Although they may speak on any agenda item at any time, it is impossible to speak regarding one's own agency's First 5 funding without the public perception of bias, and they are encouraged to avoid doing so. Although it is appropriate to answer specific questions of the Commission regarding a proposal affecting their agency, it would be inappropriate to advocate for a proposal affecting their agency.



Item 3. Consider action to approve Minutes for April 9, 2025 (Att. #1)

Minutes

April 9, 2025, 2:15-4:15 pm

Tuolumne County Superintendent of Schools Office, Room 217, Sonora, CA 95370

Voting Members Present: Michelle Clark, Kimberly Freeman, Mayra Patey, Jackie Roberts
Laura Sunday,

Commissioners Absent: Anaiah Kirk, Cathy Parker

Alternate Members Present: None

Staff Present: Sarah Garcia

Welcome and introductions. Meeting opening time: 2:15pm

Public comment

The public may speak on any item not on the printed agenda. No action may be taken by the Commission. Public Comment is also taken on each agenda item.

Action Items

1. Consider action to approve the agenda

Discussion: None

Public Comment: None

Motion: Commissioner Clark

2nd: Commissioner Patey

Abstain: none

Recusal: none

All in favor: 5 ayes (Clark, Freeman, Patey, Roberts Sunday)

Public Hearing

Open Public Hearing at 2:18pm

2. Public Hearing on the First 5 California Children and Families Commission Annual Report for Fiscal Year 2023/2024 ([Att. #1](#))

Public comment and discussion

3. Public Hearing on the Draft Update to the Strategic Plan and Long-Term Financial Plan (Att. #2)

Public comment and discussion

Close Public Hearing: 2:46pm

Action Items

4. Consider Action to approve the First 5 California Annual Report for Fiscal Year 23/24 ([Att. #1](#))

Discussion: None

Public Comment: None

Motion: Commissioner Freeman

2nd: Commissioner Clark

Abstain: none

Recusal: none

All in favor: 5 ayes (Clark, Freeman, Patey, Roberts Sunday)

5. Consider action to approve the updates to the Strategic Plan and Long-Term Financial Plan (Attm. #2)

Motion: Commissioner Patey

2nd: Commissioner Freeman

Abstain: None

Recusal: None

All in favor: 5 ayes (Clark, Freeman, Patey, Roberts Sunday)

6. Consider action to approve the updates to the Strategic Plan and Long-Term Financial Plan (Attm. #2)

Motion: Commissioner Patey

2nd: Commissioner Freeman

Abstain: None

Recusal: None

All in favor: 5 ayes (Clark, Freeman, Patey, Roberts Sunday)

7. Consider action to approve Minutes for February 5, 2025 (Att. #3)

Discussion:

Motion: Commissioner Clark

2nd: Commissioner Patey

Abstain: Sunday

Recusal: None

All in favor: 4 ayes (Clark, Freeman, Patey, Roberts)

8. Consider action to approve the reappointment application for Cathy Parker (Att. #4)

Discussion:

Motion: Commissioner Patey

2nd: Commissioner Sunday

Abstain: None

Recusal: None

All in favor: 5 ayes (Clark, Freeman, Patey, Roberts Sunday)

9. Consider action approve updated 2024/2025 budget (Att. #5)

Motion: Commissioner Clark

2nd: Commissioner Patey

Abstain: None

Recusal: None

All in favor: 5 ayes (Clark, Freeman, Patey, Roberts Sunday)

10. Consider action to approve 2025/2026 Association Dues (Att. #6)

Discussion: More information needed. Moved to June meeting.

11. Consider action approve a preliminary operating budget for Fiscal Year 2025/2026 (Att. #7)
Discussion: Move to June meeting
12. Consider action to reschedule June 4, 2025 Commission Meeting.
Discussion: Meeting moved to June 11, 2025 to accommodate graduations.
Motion: Commissioner Sunday
2nd: Commissioner Clark
Abstain: None
Recusal: None
All in favor: 5 ayes (Clark, Freeman, Patey, Roberts Sunday)
13. Consider action to approve Minutes from December 10, 2024 (Att. #8)
Motion: Commissioner Clark
2nd: Commissioner Freeman
Abstain: Commissioner Roberts
Recusal: None
All in favor: 4 ayes (Clark, Freeman, Patey, Sunday)

Discussion Items, Information Items and Reports

14. Home Visitor Retreat Discussion
Resend to Commissioners
15. Monthly Financial Reports through February 2024 (Att. #9)
16. Reports from Executive Director and Commissioners
 - Mayra: Spec. Ed UPK – all 4-year-olds born before Sept 1st with IEPs can attend preschool
 - TCSOS may be opening another structured preschool
 - Cathy: Healthy Kids Fun Fest – May 22 (Thursday) at Foothill Pediatrics

Time and location for next meeting:

June 11, 2025 2:15 pm, Tuolumne County Superintendent of Schools Office,
Room 217, Sonora, CA 95370

Adjournment. 4:17pm



ATTACHMENT # 2
First 5 Commission June 11, 2025

Item 4. Consider action to approve annual step increase for Director of First 5 for Fiscal Year 2025/2026

	Rate	Step 1	Step 2	Step 3	Step 4	Step 5	Step 5 w/3% increase	
Level 2	Daily	\$359.13	\$385.62	\$397.19	\$409.11	\$421.38	\$434.02	
Director First five	Hourly	\$44.89	\$48.20	\$49.65	\$51.14	\$52.67	\$54.25	
	225 Days	\$80,804.25	\$86,764.50	\$89,367.75	\$92,049.75	\$94,810.50	\$97,654.82	
	182 Day	\$65,361.66	\$70,182.84	\$72,288.58	\$74,458.02	\$76,691.16	\$78,991.89	



ATTACHMENT # 3
First 5 Commission June 11, 2025

Item 5. Consider action to approve a 3% increase for Director Services for Fiscal Year 2025/2026 in alignment with TCSOS Management unit

	Rate	Step 1	Step 2	Step 3	Step 4	Step 5	Step 5 w/3% increase	
Level 2	Daily	\$359.13	\$385.62	\$397.19	\$409.11	\$421.38	\$434.02	
Director First five	Hourly	\$44.89	\$48.20	\$49.65	\$51.14	\$52.67	\$54.25	
	225 Days	\$80,804.25	\$86,764.50	\$89,367.75	\$92,049.75	\$94,810.50	\$97,654.82	
	182 Day	\$65,361.66	\$70,182.84	\$72,288.58	\$74,458.02	\$76,691.16	\$78,991.89	



Item 6. Consider action to approve 2025/2026 Association Dues

County	Membership Dues and Voluntary Policy Fund Contributions (FY 24-25)	Membership Dues FY 25-26	Membership Dues FY 26-27	Membership Dues FY 27-28
Tuolumne	\$4,425.00	\$7,206.40	\$9,206.40	\$11,206.40

Reason for Dues Increase

- Significant reduction in external funding, leading to reliance on stable, predictable member dues.
- Operational budget reduced by 46% since FY22/23 and the conclusion of AmeriCorps.
- Shift in funding model away from voluntary contributions to mandatory dues to ensure financial stability.

New Proposed Dues Structure (FY 2026-28)

- FY 2025-26: Base rate \$6,000 + \$2.60 per birth.= \$7,206.40
- FY 2026-27: Base rate increases to \$8,000 + per-birth cost. \$9,206.40
- FY 2027-28: Base rate increases to \$10,000 + per-birth cost. \$11,206.40
- Maximum dues capped at \$95,000 per member county.
- Flexible payment arrangements available for counties facing financial constraints.

Benefits Funded by Membership Dues

- Advocacy: Represents local interests in legislative advocacy, securing potential state funding.
- Communications Support: Offers customized advocacy tools, weekly newsletters, and strategic messaging resources.
- Peer Learning and Networking: Facilitates collaborative events and professional development opportunities.
- Intermediary Services: Efficient grantmaking processes and consultation on program and policy implementation.

Recent Key Activities (2022-2024)

- Strategic sustainability planning addressing declining tobacco tax revenue.
- Legislative advocacy (AB 2982, SB 326), securing policy recognition for early childhood priorities.
- Secured commitment for a \$2 million stabilization fund from First 5 California.
- Enhanced collaboration between Medi-Cal Managed Care Plans and First 5 county commissions.
- Community and statewide engagement for sustainability and scale.



ATTACHMENT # 5
First 5 Commission June 11, 2025

Item 7. Consider authorizing the Executive Director to sign the FY 2025–2026 Grant Award Notification for the Quality Counts Tuolumne California State Preschool Program Block Grant (CSPP)



**CALIFORNIA DEPARTMENT
OF EDUCATION**

TONY THURMOND
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

April 17, 2025

Sarah Garcia
Tuolumne County Superintendent of Schools
175 Fairview Lane
Sonora, CA 95370

Proposed Award

Service Location: 10553
County Name: Tuolumne
Proposed Annual Award: \$37,693
Proposed Total Award: \$75,386

Subject: Fiscal Year (FY) 2025–26 and 2026–27 California State Preschool Program (CSPP) Quality Rating and Improvement System (QRIS) Block Grant Request for Applications

Dear Sarah Garcia:

Congratulations on the submission of a successful application. The California Department of Education (CDE) Early Education Division is pleased to offer Tuolumne County Superintendent of Schools a proposed award of funding to implement the CSPP QRIS Block Grant (BG). Your total award amount for FY 2025–26 and 2026–27 is \$75,386.

Your grant monitor and fiscal analyst will be working with you as needed for revisions to your CSPP QRIS BG Implementation Plan. Grant award notifications will be sent electronically prior to July 1, 2025.

We appreciate your commitment to supporting continuous quality improvement in California State Preschool Programs.

If you have any questions regarding this subject, please contact Fiona Lavelle by email at QCC@cde.ca.gov.

Sincerely,

Eden Hirsh, Staff Services Manager
Contracts and Grants Administration Unit
Early Education Division



Item 8. Consider authorizing the Executive Director to sign the FY 2025–2026 Grant Award Notification for Quality Counts Tuolumne Workforce Pathways

California Department of Social Services
Child Care and Development Division
AO-400

Grant Award Notification

GRANTEE NAME AND ADDRESS First 5 Tuolumne County Commission 175 Fairview Lane Sonora, CA 95370				CDSS GRANT NUMBER: FGRT-24-GAN-CCD-WFP-008 A2		
				FY	PCA	Suffix
				24/25	24130	
				25/26	15534	
Attention Sarah Garcia, Executive Director Program Office				STANDARDIZED ACCOUNT CODE STRUCTURE		COUNTY
				Resource Code		Revenue Object Code
Telephone (209) 536-2070				5035 6123		8290 8590
Name of Grant Program Quality Counts California Workforce Pathways Grant FY 2024-25, 2025-26, 2026-27						INDEX 9990
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$25,169.40 \$2,796.60 \$20,988.00		\$48,954.00		07/01/2024	06/30/2025
	\$25,169.40 \$2,796.60	\$8,872.96	\$42,267.00	2	07/01/2025	06/30/2026
	\$23,926.50 \$2,658.50		\$26,585.00		07/01/2026	06/30/2027
CFDA Number	Award Number	Federal Grant Name			Federal Agency	
93.575	2434CACCDD-2734CACCDD	Child Care and Development Block Grant			U.S. Department of Health and Human Services	
<p>The California Department of Social Services (CDSS) is pleased to inform you that your award for the fiscal year 2025-2026 Quality Counts California (QCC) Workforce Pathways Grant has been amended to increase the award total. This grant is based on your previous approved QCC Workforce Pathways plan per the original submittal, and future and approved updates to your workforce plan. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the three-page, signed Grant Award Notification (AO-400) electronically via email to: Natalie Miller, Staff Services Manager I Child Care and Development Division California Department of Social Services QCCWorkforce@dss.ca.gov</p>						
California Department of Social Services Contact Natalie Miller				Job Title Staff Services Manager I		
E-mail Address QCCWorkforce@dss.ca.gov					Telephone (916) 548-3238	
Signature of the Deputy Director, Child Care and Development Division Dupe Jaime-Mileham					Date 5/16/25	
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS <i>On behalf of the Grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>						
Printed Name of Authorized Agent				Title		
E-mail Address					Telephone	
Signature					Date	



Item 9. Consider authorizing the Executive Director to sign the FY 2025–2026 Grant Award Notification for Quality Counts Tuolumne IMPACT with El Dorado County Office of Education

IMPACT site grants - Not Rated	Number of Sites	Maximum stipend per sit	Total amount
Centers	9	\$1,000	\$ 9,000.00
Family Childcare Homes	16	\$1,000	\$ 16,000.00
Family Friend and Neighbour (FFN)	15	\$500	\$ 7,500.00
Family Support Sites	5	\$1,000	\$ 5,000.00
ATCAA- EHS	2	\$500	\$ 1,000.00
			\$ 38,500.00
Individual stipends for Units, PD			
	Number of participants	Max stipend	
IMPACT	20	\$750	\$ 15,000.00
Contractual			
ICES			\$ 5,000.00
TCSOS			\$ 5,000.00
First 5 Director			\$ 2,500.00
			\$ 12,500.00
Operations/Materials			\$ 510.63
			\$ 66,510.63



ATTACHMENT # 8

First 5 Commission June 11, 2025

Item 10. Consider authorizing the Executive Director to sign the FY 2025–2026 Grant Award Notification Quality Counts California Quality Improvement (QCC QI)

California Department of Social Services
Child Care and Development Division
AO-400

Grant Award Notification

GRANTEE NAME AND ADDRESS First 5 Tuolumne County Commission 2 South Green Street Sonora, CA 95370			CDSS GRANT NUMBER: FGRT-24-GAN-CCD-QCC-017 A2			
			FY	PCA		Suffix
			24/25	24130		
			25/26	24092		
Attention Sarah Garcia, Director			STANDARDIZED ACCOUNT CODE STRUCTURE		COUNTY	
Program Office			Resource Code	Revenue Object Code	55	
Telephone (209) 536-2070			5035	8290	INDEX	
Name of Grant Program Quality Counts California Quality Improvement Grant FY 2024-25, 2025-26, 2026-27					9990	
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$20,313.37		\$66,422.00		07/01/2024	06/30/2025
	\$6,067.63					
	\$40,041.00					
	\$22,424.17	\$15,579.84	\$43,917.95	A2	07/01/2025	06/30/2026
	\$5,913.94					
	\$19,310.83		\$25,079.00		07/01/2026	06/30/2027
	\$5,768.17					
CFDA Number	Award Number	Federal Grant Name			Federal Agency	
93.575	2434CACCDD-2734CACCDD	Child Care and Development Block Grant			U.S. Department of Health and Human Services	
The California Department of Social Services (CDSS) is pleased to inform you that your award for the fiscal year 2025-2026 Quality Counts California (QCC) Quality Improvement Grant has been amended to increase the award total. This Grant is based on your previous approved QCC Quality Improvement plan per the original submittal as well as future and approved updates to your plan. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.						
Please return the three-page, signed Grant Award Notification (AO-400) electronically via email to: Lisa Sullivan, Child Development Consultant Child Care and Development Division California Department of Social Services QCC@dss.ca.gov						
California Department of Social Services Contact			Job Title			
Lisa Sullivan			Child Development Consultant			
E-mail Address					Telephone	
QCC@dss.ca.gov					(916) 584-6772	
Signature of the Deputy Director, Child Care and Development Division					Date	
					5/13/25	
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS						
On behalf of the Grantee named above, I accept this Grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the Grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.						
Printed Name of Authorized Agent			Title			
E-mail Address					Telephone	
Signature					Date	



ATTACHMENT # 9

First 5 Commission June 11, 2025

Item 11. Consider authorizing the Executive Director to apply for and sign the FY 2025–2026 Grant Award Notification for Small Population Funding Augmentation when available

• **SPCFA** May 16, 2025 at 11:28 AM
SPCFA Communication: First year of funding (2025-2028)
To: SPCFA, Alpine (Amy Broadhurst), Amador (Nina Machado), Amy Eaves & 22 more [Details](#)

WARNING: - This email originated from outside of the organization. Do not click links, open attachments, or respond unless you recognize the sender and the email address.

Greetings SPCFA Partners,

To support small-population counties in California with local budget commission planning, First 5 California (F5CA) is sharing the first fiscal year (2025-26) of the three-year funding (2025-28) aimed at augmenting annual tobacco tax revenues to local First 5 Commissions in counties with small populations and low birth rates. F5CA is pleased to share that the first-year annual harmless funding will assist the infrastructure of small counties for the first fiscal year 2025-2026, which replicates the prior 2020-2024 annualized funding. In the next weeks, F5CA will release the Request for Application, along with the remaining grant funding breakdown.

The Small Population County Funding Augmentation (SPCFA) aims to enhance the operational capacity of California's small population counties so that every child from ages 0 to 5 in the state, regardless of their place of birth, has access to a comprehensive range of programs and resources.

The funding purpose supports F5CA's Audacious Goal, which states that, within a generation, all children prenatal to age five will have safe, stable, nurturing relationships and environments necessary to achieve healthy development.

Eligibility:

The twenty-one (21) First 5 county commissions, in good standing, and whose annual average birth rate is less than 1,000, are eligible for the SPCFA grant. The list of the identified small population counties and their potential funding allocations for the first fiscal year, 2025–2026, is listed in the SPCFA Allocation by County table.

Eligible small population counties must have satisfied the following:

- Deliverables/requirements from prior and current F5CA grant awards. This includes but is not limited to submission of all required reports, grant-funded project(s), obligations, and deliverables from prior and current F5CA grant awards and contracts.
- Statutory reporting requirements according to Proposition 10 for the prior fiscal year, such as submission of the Annual Report, Annual Audit, and submission of a F5CA Certification for Compliance (see Section 6, C. for details).

The SPCFA Allocation by County table below displays the amount of funds granted to each county commission for the first fiscal year, 2025-2026, under the SPCFA Request for Application, which runs from July 1, 2025, to June 30, 2028. Funding amounts for subsequent fiscal years are subject to change over the term of the grant cycle.

County	SPCFA Fiscal Year 25-26
Alpine	\$ 271,579
Amador	\$ 209,180
Calaveras	\$ 179,810
Colusa	\$ 236,550
Del Norte	\$ 242,974
Glenn	\$ 214,182
Inyo	\$ 250,589
Lake	\$ 161,377
Lassen	\$ 213,225
Mariposa	\$ 230,670
Mendocino	\$ 112,604
Modoc	\$ 242,648
Mono	\$ 260,130
Nevada	\$ 141,415
Plumas	\$ 244,136
San Benito	\$ 184,716
Sierra	\$ 254,354
Siskiyou	\$ 215,183
Tehama	\$ 135,525
Trinity	\$ 231,614
Tuolumne	\$ 185,231
Total for FY25-26	Annual Investment \$4,417,692

Thank you for your ongoing partnership. Should you have any questions, please contact us at spcfa@first5.ca.gov

SPCFA was created to correct the legislation which didn't take small counties into account in the tax allocation calculations.

Since 2014/2015 First 5 Tuolumne has had a decline of 10.4% revenue. Our revenue has been stabilized by funding from First 5 California but is now at risk of significant decline.

The RFA has been released and applications are due July 3, 2025.

The data used in calculations by First 5 California have been unclear and in year 3 have Tuolumne County receiving the smallest allocation out of the smallest 21 counties although our population is significantly smaller than many of these counties.

25/26	\$185,231.00	Decline each year	
26/27	\$143,279.00	\$41,952.00	33% reduction
27/28	\$99,877.00	\$43,402.00	31% reduction
28/29	Estimated \$30,961	If trend continues	
29/30	\$9,598		



ATTACHMENT # 11
First 5 Commission June 11, 2025

Item 13. Consider action to approve a preliminary operating budget for Fiscal Year 2025/2026



ATTACHMENT # 12
First 5 Commission June 11, 2025

Item 14. Consider the resignation of Mayra Patey from the First 5 Commission and request the First 5 Director to notify the County Board of Supervisors of Commission vacancy

Resignation from First 5 Tuolumne Commission



Mayra Patey

Thursday, May 29, 2025 at 11:49 PM

To: Sarah Garcia

Dear Sarah Garcia and Fellow Commissioners,

I am writing to formally resign from my position as a First 5 Tuolumne Commission member, effective June 30, 2025. This was not an easy decision, as it has been a true honor to serve alongside such dedicated individuals who share a deep commitment to improving the lives of young children and families in our county.

I want to extend my heartfelt gratitude to each of you and especially to Sarah Garcia for your leadership, collaboration, and commitment to the mission of First 5 Tuolumne. The work being done by all of you to support early learning, strengthen families, and ensuring that every child in Tuolumne County has the opportunity to thrive is profoundly important, and I leave with full confidence that this work is in caring and capable hands with all of you as part of the commission.

Though I will no longer serve on the commission, I remain deeply invested in our shared mission. I look forward to supporting First 5's goals from afar through my leadership in special education at TCSOS.

With sincere appreciation,



Mayra Patey, M.Ed.
Director II Early Childhood & Special Education

office: 209.536.2056
Cell: 209.677.7645
mpatey@tcsos.us
[175 Fairview Lane | Sonora, CA 95370](mailto:mpatey@tcsos.us)
www.tcsos.us