

First 5 Tuolumne County Commission
Minutes of Meeting October 4, 2017, 1:15 p.m.
Tuolumne County Superintendent of Schools Office, Rm 217
175 Fairview Ln, Sonora, CA 95370

The meeting was called to order at 1:32 p.m. by Chair Bulkin, attendees were welcomed.

Voting Members Present: Espino (for Allen), Brennan, Bulkin, Caldwell (for Parrish)
Commissioners Absent: Bryant, Noonan, Thorpe, Sunday
Non-Voting (Alternates and Advisory Committee) Members Present: none
Staff Present: Garcia and Kruse

Public Comment: there was no public comment.

Consent Calendar

None

Open Public Hearing

1. Public Hearing on Annual Audit and Annual Report for FY 16-17
 - a. Annual Report (Power Point Presentation) for FY 16-17
 - i. Sarah Garcia provided a power-point presentation summarizing the service and demographic data in the annual report to First 5 CA. The full report is available on the First 5 Tuolumne website. www.tccfc.org
 - b. Present: First 5 Tuolumne County Audit (attachment #1)
 - i. Sheila Kruse reviewed the audit, noted that there were no audit findings, and that the Commission met all legislative and compliance requirements. The revenue and expenditures were explained.
 1. Sheila explained the reason for the fund balance and suggested the Commission may want to have a “wish list” in the case of funds that are not spent at the end of the fiscal year.
 - c. Public comment and discussion
 - i. Margie Bulkin suggested we add the Fund Balance discussion to the next Commission Meeting.

Closed Public Hearing at 2 p.m.

Action Items

2. Discussion and action to adopt Audit and Annual Report for FY 16-17
 - a. Motion to adopt the Audit and Annual Report for 2016/2017
 - i. Moved: Commissioner Caldwell
 - ii. Seconded: Commissioner BrennanThere was no further discussion.
Motion carried: 4 ayes: (Espino, Brennan, Bulkin, Caldwell)
3. Consideration of approval of Minutes for September 6, 2017 (Att #2)
 - a. Motion to adopt the Minutes from September 6, 2017.
 - i. Moved: Commissioner Caldwell
 - ii. Seconded: Commissioner Bulkin

There was no further discussion.

Motion carried: 4 ayes: (Espino, Brennan, Bulkin, Caldwell)

4. Consideration of a budget revision for ICES Raising Healthy Families (Att #3)
 - a. Tabled until the next meeting.
5. Consideration of a budget revision for Smile Keepers (Att #4)
 - a. Margie Bulkin recused herself and due to lack of quorum this action item will be tabled until the next Commission meeting.
6. Consideration of a budget revision for SELF (Att #5)
 - a. Margie Bulkin recused herself and due to lack of quorum this action item will be tabled until the next Commission meeting.
7. Election of Officers (Att #6)
 - a. Due to many missing Commissioners, elections will take place at the next meeting.

Discussion Items, Information Items and Reports

1. QRIS Coordination
 - a. Sheila Kruse recused herself
 - b. Sarah Garcia reported, we will be applying for additional QRIS funds. Director, Garcia is requesting we continue our contract with Sheila Kruse, to coordinate the QRIS program.
 - c. Commissioner Bulkin reported that she finds this a win-win for the current Director and the Commission.
 - d. Sheila Kruse reentered the room.
 - e. S. Kruse reported the QRIS grant should be coming out soon. She reported that her contract is valid through December.
 - f. Commissioner Bulkin reported that we will discuss the continuation of QRIS and Consultant contract in December.
2. Ethics Training reminder
 - a. Any public official/commissioner has to have their bi-annual Ethics Training.
 - b. Commissioner Bulkin suggested we discuss this at the December meeting.
3. Financial Report (to August 2017, Att #7)
 - a. Sarah Garcia presented the financial report.
4. Reports from Executive Director, Commissioners and Ex-Officios

Sarah Garcia

- Sarah and Sheila attended the Small County Summit in South Lake Tahoe.
- Main topics discussed were how to align county commissions.
- It was a great opportunity for Sarah to meet other small county Directors and begin to build a relationship with them, which will be incredibly beneficial to our local commission.

Sheila Kruse

- It has been a delight to work with Sarah Garcia.

Ruth Caldwell

- They do not currently have a Public Health Officer.
- They have two new employees

- Public Health is preparing for the Health Fair.

Donna Meiss

- She is working hard to get the Quality Counts program up and running.
- She is working on recruiting new private sites.

Erika Hagstrom-Dossi

- Erika reported that she is now serving a new preschool, Christian Heights.
- Through Head Start, we have been able to identify a dental office in Amador County that will now provide the dental screenings.

Rebecca Espino

- Family Support Program: a program for homeless families. Social Services got \$199,000 for housing assistance.
- Family Stabilization is used specifically for children to help stabilize the family, such as soccer, gymnastics, or activities for children.

Sherri Brennan

- The County was in need of finding the number of homeless in Tuolumne County. Sonora Area Foundation provided the funds to do a Point In Time count to get an accurate number.
- Sherri reported that the Board of Supervisors has spent a lot of time discussing the marijuana laws. She has asked anyone who is interested to attend the next Board meeting to express their concerns. The meetings will be the second Tuesday in November.

The meeting was adjourned at 2:45 p.m.

Next meeting scheduled for December 6, 2017 at 1:15 p.m. Tuolumne County Superintendent of Schools Office Room 217, 175 Fairview Ln, Sonora, CA 95370