

First 5 Tuolumne County Commission
Minutes of Meeting April 4, 2018, 1:15 p.m.
Tuolumne County Superintendent of Schools Office, Rm 217
175 Fairview Ln, Sonora, CA 95370

The meeting was called to order at 1:20 p.m. by Vice Chair Thorpe, attendees were welcomed.

Voting Members Present: Allen, Bulkin, Caldwell, Thorpe

Commissioners Absent: Brennan, Noonan

Non-Voting (Alternates and Advisory Committee) Members Present: Sunday, Williams, Seegers

Staff Present: Garcia

Public Comment: Deb Bryant addressed the commission to share her appreciation for them and wanted to honor staff for the work they do. Margie Bulkin wanted to acknowledge the Tribe for sharing Deb's talents with First 5 and schools.

Public Hearing

Vice-Chair Thorpe Opened Public Hearing at 1:30 p.m.

1. Public Hearing on the First 5 California Children and Families Commission Annual Report for Fiscal Year 2016-2017 (attachment #1)
 1. Sarah Garcia presented the California First 5's annual report, including Tuolumne's description. The full report is available on our website and in our meeting attachments.
 2. Public comment and discussion

2. Public Hearing on the Draft Update to the Strategic Plan and Long Term Financial Plan (attach #2)
 1. Present: Draft Update to Strategic Plan and Long Term Financial Plan
 - a. Commission officers updated
 - b. Demographic data updated
 - c. Financial plan updated; including building in an additional two years to match the next grant cycle.
 - i. Small Population County augmentation was forecast with a 2% decline after FY 20/21
 - ii. New operations costs reflected for Director transition and fiscal support contract
 2. Public comment and discussion

Close Public Hearing at 1:42 p.m.

Action Items

3. Consideration of approval of Minutes for February 7, 2018 (Att #3)

Motion: to approve the Minutes from the February 7, 2018 meeting

Moved: Commissioner Bulkin

Seconded: Commissioner Allen

4. Consider voluntary contribution to First 5 Association (attachment #4)
 - a. Questions arose from the Commission regarding the role of the Association and how they work to assist the County Commissions. The advocacy, education, and collaboration work they spearhead was discussed by Sarah Garcia.

Motion: To approve the contribution to the First 5 Association

Moved: Commissioner Allen

Seconded: Commissioner Caldwell

5. Consider approval of a preliminary operating budget for Fiscal Year 2018-19 (attachment #5)

Motion: To approve the preliminary operating budget for Fiscal Year 2018-19

Moved: Commissioner Bulkin

Seconded: Commissioner Allen

Discussion Items, Information Items and Reports

6. Discussion with local Kindergarten teachers about kindergarten readiness and needs.
 - a. Sarah Garcia reported that local kindergarten teachers were invited to come speak to the commission regarding the needs of kindergarteners since they are the final product of our 0-5 efforts. Sarah went to Columbia and Summerville Elementary to talk to the teachers who wanted to share their experiences but were not able to attend our meeting. A discussion ensued on the role of kindergarten and what it means to be ready. Through these meetings, Donna and Chris/Suzan will be attending the Summerville Elementary School kindergarten registration to do the ASQ SE (Ages and States Questionnaire, Social Emotional) with parents. The results will be given to the teachers to assist them in building their classrooms.
 - b. Laura Sunday discussed the Calaveras Trauma training "Building a Trauma Sensitive School Community". She wanted to share how valuable it was and wanted to discuss how we can do another one. Marcia Williams mentioned there may be funding to bring community trainings from Strategies.
7. Consideration of a grant application to Sonora Area Foundation and partnership with the Friends of the Tuolumne County Library to bring the Imagination Library to Tuolumne County, (Att #6)
 - a. Presentation was made regarding the number of children that could be served, cost estimations, and potential partnerships. Friends of the Tuolumne County Library is interested in assisting with the administration of the database.
 - b. It was agreed that Sarah proceed with the grant application process and move forward with the program.
 - c. Adrienne Seegers mentioned that her students at Columbia College would be interested in assisting where possible.
8. Financial Report to March 2018, (Att #7)
 - a. Caldwell asked if there is funding in our budget for the Imagination Library.
 - b. Allen asked for clarification on MHSA and commission meeting expenses line item. The \$10,000 from MHSA (Mental Health Services Act) is a grant that is awarded and goes toward the SELF (Social Emotional Learning Foundations) program. The

Commission meeting line item is now at zero because the expenses are built into the Director's contract with Tuolumne County Superintendent of Schools.

9. First 5 Association Leadership Cohort
 - a. The First 5 Association is working to bring together First 5 Directors from all over California to collaborate and build a First 5 Network. The Association has requested Directors, who are interested, to interview and sign up for the Leadership cohort. There is a cost associated with the cohort.
 - b. It was brought up that the cost was mistakenly added to the long term financial plan and should have been discussed and approved prior to it having been added. The long term financial plan will be updated and brought back to the commission in June, with this amount removed and the plan will be voted on again with this change.
10. New grant cycle retreat/planning
 - a. There are five regular meetings until awards for the next cycle of grants will be completed.
 - b. Sub-committees will be created with careful planning to avoid any conflict of interest issues.
11. Review Commissioner Applications (Att #8)
 - a. A review of applications was done.
 - b. Since this wasn't placed on the agenda as an action item all applications will need to be voted on in a special meeting.
12. Ethics Training and Form 700
 - a. All of the necessary forms were completed and turned in.
13. Reports from Executive Director, Commissioners and Ex-Officios
 - a. Sarah Garcia- A new website is being created and it will be shared with the commission when it is completed. The new address will be www.First5Tuolumne.com
She will be meeting with the Director of Rural Health, Adventist Health, to advocate for developmental screenings to be done at their pediatric offices.
 - b. Willow Thorpe- First 5 Summit in Glendale next week. At the recent statewide QRIS meeting, there is a movement for childcare providers to participate in QRIS rating. Alternative payment subsidies may begin being tied to rating. ICES has a board position available.
 - c. Cori Allen- Community Based Child Abuse Prevention and CAPIT (Child Abuse Prevention Intervention and Treatment) grants are now open on the Tuolumne County Website.
 - d. Ruth Caldwell- The Health Department is happy to announce that they have hired a new Health Officer- Dr. Robert Bernstein. Ruth welcomed Jennifer from the Oral Health Task Force.
 - e. Jennifer Croft- Came from WIC and is now the new Oral Health Program Coordinator from Prop 56. It is a 5-year grant. Begins with a needs assessment. Will focus on prenatal through seniors. She is inviting all to contact her if they have any ideas or needs in regard to oral health in Tuolumne County.
 - f. Laura Sunday- PCATC Luncheon is next Wednesday, April 11.
 - g. Adrienne Seegers- She discussed the information from Zero to Three regarding brain development. She shared the information with her OB. She notified the group that she will be stepping away from the Commission for a year.

The meeting was adjourned at 3:06 p.m.

Next meeting scheduled for June 5, 2018 at 1:15 p.m. Tuolumne County Superintendent of Schools Office Room 217, 175 Fairview Ln, Sonora, CA 95370