



First 5 Commission, August 3, 2022

Agencies/Organizations affected by Action Items or Discussion Items on the agenda for today's meeting are:

None

**Conflict of Interest Reminder for Commissioners and Alternates:**

Commissioners with a direct financial interest (for themselves or their family members) shall recuse themselves from the decision on the proposal.

Commissioners who wish to recuse themselves for reason other than a financial interest (such as a possible perception of personal or professional bias for or against a proposal), may recuse themselves from the decision. Commissioners are asked to carefully evaluate this if there might be any problem with a quorum.

It is the Commission's practice to ask individuals who are recusing themselves to leave the room while the proposal is being considered. If you recuse yourself, please remain available in the Health Dept. waiting room, so that you can be easily found to rejoin the meeting for subsequent agenda items.

**Advisory Committee Members Participation.** Advisory Committee members should avoid any perception of influencing the Commissioner's funding decisions affecting their own agencies. Although they may speak on any agenda item at any time, it is impossible to speak regarding one's own agency's First 5 funding without the public perception of bias, and they are encouraged to avoid doing so. Although it is appropriate to answer specific questions of the Commission regarding a proposal affecting their agency, it would be inappropriate to advocate for a proposal affecting their agency.



**Item 1.** Consider action to approve Minutes for June 14, 2023 (Attachment #1)

First 5 Tuolumne County Commission  
**Minutes of Meeting June 14, 2023, 2:15-4:30 pm**  
Meeting held at the Tuolumne County Superintendent of Schools Office  
175 Fairview Lane, Sonora, CA 95370

Voting Members Present: Michelle Clark, Kimberly Freeman, Dee Keshner, Anaiah Kirk, Jared Martin, Cathy Parker  
Alternates: None  
Staff Present: Garcia

Welcome and introductions.

Meeting called to order at 2:16 pm.

Public comment

*None*

Action Items

1. Consider action to approve Minutes for April 5, 2023 (Attachment #1)  
Motion: Commissioner Freeman  
2<sup>nd</sup>: Commissioner Martin  
All in favor: 4 ayes (Freeman, Kirk, Martin, Parker)
2. Approve updated First 5 Director contract and budget (attachment #2)  
Motion: Commissioner Kirk  
2<sup>nd</sup>: Commissioner Keshner (arrived at. 2:20pm)  
All in favor: 5 ayes (Freeman, Keshner, Kirk, Martin, Parker)
3. Approve scope of work and budget for Supporting Early Education and Development contract, Fiscal Years 2023-2027 (attachment #3)  
Motion: Commissioner Kirk  
2<sup>nd</sup>: Commissioner Freeman  
All in favor: 5 ayes (Freeman, Keshner, Kirk, Martin, Parker)
4. Approve scope of work and budget for Smile Keepers contract, Fiscal Years 2023-2027 (attachment #4)  
Motion: Commissioner Kirk  
2<sup>nd</sup>: Commissioner Martin  
All in favor: 5 ayes (Freeman, Keshner, Kirk, Martin, Parker)

5. Approve scope of work and budget for Raising Healthy Families/Help Me Grow contract, Fiscal Years 2023-2027 (attachment #5)  
Motion: Commissioner Keshner  
2<sup>nd</sup>: Commissioner Freeman  
All in favor: 5 ayes (Freeman, Keshner, Kirk, Martin, Parker)
6. Approve scope of work and budget for ICES Quality Counts contract, Fiscal Years 2023-2025 (attachment #6)  
Motion: Commissioner Kirk  
2<sup>nd</sup>: Commissioner Martin  
All in favor: 5 ayes (Freeman, Keshner, Kirk, Martin, Parker)
7. Approve scope of work and budget for SEED Quality Counts Contract, Fiscal Years 2023-2025 (attachment #7)  
Motion: Commissioner Freeman  
2<sup>nd</sup>: Commissioner Keshner  
All in favor: 5 ayes (Freeman, Keshner, Kirk, Martin, Parker)

#### Presentation

8. Financial sustainability presentation (provided at meeting)

#### Discussion Items, Information Items and Reports

9. Monthly Financial Report through April 2023 (attachment #8)
10. Reports from Executive Director, Commissioners and Ex-Officios

#### Time and location for next meeting:

August 2, 2023 at 2:15 pm

Tuolumne County Superintendent of Schools Office, Rm 217 175 Fairview Ln, Sonora, CA 95370

#### Adjournment. 3:15pm



**ATTACHMENT # 3**  
FIRST 5 Meeting, August 2, 2023

Item 3: Consideration of Approval of Director Salary Step 3, retroactive July 1, 2023 (attachment #2)

Details: Step increase available after satisfactory performance evaluation.

		Step 1	Step 2	Step 3	Step 4	Step 5
	Daily Rate	\$359.13	\$385.62	\$397.19	\$409.11	\$421.38
Days/Year	182	\$65,361.66	\$70,182.98	\$72,289.04	\$74,457.71	\$76,690.89