

Agencies/Organizations affected by Action Items or Discussion Items on the agenda for today's meeting are:

Item 1: Commissioner Parker  
Tuolumne County Superintendent of Schools

**Conflict of Interest Reminder for Commissioners and Alternates:**

Commissioners with a direct financial interest (for themselves or their family members) shall recuse themselves from the decision on the proposal.

Commissioners who wish to recuse themselves for reason other than a financial interest (such as a possible perception of personal or professional bias for or against a proposal), may recuse themselves from the decision. Commissioners are asked to carefully evaluate this if there might be any problem with a quorum.

It is the Commission's practice to ask individuals who are recusing themselves to leave the room while the proposal is being considered. If you recuse yourself, please remain available in the Health Dept. waiting room, so that you can be easily found to rejoin the meeting for subsequent agenda items.

**Advisory Committee Members Participation.** Advisory Committee members should avoid any perception of influencing the Commissioner's funding decisions affecting their own agencies. Although they may speak on any agenda item at any time, it is impossible to speak regarding one's own agency's First 5 funding without the public perception of bias, and they are encouraged to avoid doing so. Although it is appropriate to answer specific questions of the Commission regarding a proposal affecting their agency, it would be inappropriate to advocate for a proposal affecting their agency.



**ATTACHMENT # 1**  
FIRST 5 Meeting, August 7, 2019

**Item 3. Consideration of Approval of Director Salary Step 3, retroactive to July 1, 2019 (Att #1)**

**Details:** Step increases are considered each year after a satisfactory job performance evaluation.

Action requested: Approve Director Salary Step 3, retroactive to July 1, 2019

		First 5 Tuolumne				
		Classified Management Salary Schedule				
	Rate	Step 1	Step 2	Step 3	Step 4	Step 5
Level 2	Daily	\$291.30	\$297.12	\$303.63	\$309.13	\$315.31
Director First five	Hourly	\$36.41	\$37.14	\$37.95	\$38.64	\$39.41
	225 Days	\$65,542.50	\$66,852.00	\$68,316.00	\$69,554.25	\$70,944.00
	*80%	\$52,433.18	\$53,481.84	\$54,551.48	\$55,642.51	\$56,755.36
*Salary benefit package are subject to First 5 funding and approved by the First 5 Commission						



**ATTACHMENT # 2**  
FIRST 5 Meeting, August 7, 2019

**Item 2. Consideration of Approval Minutes for June 5, 2019 (Attachment #2)**

**Details:** Minutes included

Action requested: Approve the minutes from June 5, 2019
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First 5 Tuolumne County Commission  
**Minutes of Meeting June 5, 2019, 1:15 – 3:30 pm**  
Tuolumne County Superintendent of Schools Office, Rm 217  
175 Fairview Ln, Sonora, CA 95370

Voting Members Present: Allen, Hockett, Kirk, Parker, Collie  
Alternates: Caldwell, Patey, Woodruff  
Commissioners Absent: Sunday, Williams  
Advisory Committee Members Present: none  
Staff Present: Garcia  
Members of the public present: Donna Meiss, Erika Hagstrom Dossi, and Shanette Williams

Welcome and Introductions

Meeting was called to order at 1:17 pm.

Public Comment

none

Closed Session

1. Public Employee Performance Evaluation (Govt. Code 54957)  
Title: Director of First 5

End Closed Session

2. Report out on closed session  
No report

Action Items

3. Consideration of Approval of Director Salary Step 3, effective July 1, 2019 (Attachment #1)
  - a. Pulled from agenda

4. Consider action to approve Minutes for April 3, 2019 (attachment #2)  
Discussion: none

Motion: Approve Minutes for April 3, 2019

Moved: Commissioner Caldwell

Seconded: Commissioner Kirk

Abstain: None

Motion carried: 7 ayes: (Allen, Collie, Caldwell, Hockett, Kirk, Parker, Patey)

*Recusal:* none

5. Consider action to approve 2018/2019 final Budget revision (attachment #3)

Discussion: none

Motion: Approve the 2018/2019 final Budget revision Moved: Commissioner Collie

Seconded: Commissioner Hockett

Abstain: None

Motion carried: 7 ayes: (Allen, Collie, Caldwell, Hockett, Kirk, Parker, Patey)

*Recusal:* none

6. Consider action to approve 2019/2020 Budget (attachment #4)

Discussion: none

Motion: Approve the 2019/2020 Budget

Moved: Commissioner Kirk

Seconded: Commissioner Collie

Abstain: None

Motion carried: 7 ayes: (Allen, Collie, Caldwell, Hockett, Kirk, Parker, Patey)

*Recusal:* none

7. Consider action to open Small Grant Requests for Health and Development and Resilient Families beginning June 10 (attachment #5)

Discussion: none

Motion: Approve the action to open Small Grant Requests for Health and Development and Resilient Families beginning June 10

Moved: Commissioner Hockett

Seconded: Commissioner Parker

Abstain: None

Motion carried: 7 ayes: (Allen, Collie, Caldwell, Hockett, Kirk, Parker, Patey)

*Recusal:* none

#### Discussion Items, Information Items and Reports

8. Monthly Financial Report through April 2019, (attachment #6)

9. Quality Counts Coordination Update

a. With the unknown future of our IMPACT funding, the contracts for Quality Counts has been postponed until future notice.

10. Social Emotional Learning Foundations Program- Donna Meiss

a. Donna presented Coaching Companion and how she is using it for coaching.

11. Tuolumne Me-Wuk Indian Health- Sarah Collie

a. Sarah Collie presented information about TMWIH and what services are offered through that agency.

12. Reports from Executive Director, Commissioners and Ex-Officios

Time and location for next meeting:

August 7, 2019 at 1:15 pm, Tuolumne County Superintendent of Schools Office, Rm 217  
175 Fairview Ln, Sonora, CA 95370

Adjournment: 2:55 pm



**Item 3. Consider action to accept the resignation of Marcia Williams from the First 5 Commission**

**Details:** Marcia Williams has served on the First 5 Commission since January 2009. She has resigned her position with ATCAA Head Start and with the First 5 Commission.

Action requested: Accept the resignation of Marcia Williams from the First 5 Commission.
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**AMADOR SERVICE CENTER**  
10590 Hwy 88, Jackson, CA 95642  
Phone 209.223.1425 · Fax 209.223.4178

**TUOLUMNE SERVICE CENTER**  
427 N Hwy 49, Suite 305, Sonora, CA 95370  
Phone 209.533.1397 · Fax 209.533.1034

EARLY CHILDHOOD SERVICES - Head Start, Early Head Start, CA State Preschool, Family Learning & Promotores

[ATCAA.org](http://ATCAA.org)

July 18, 2019

Sarah Garcia  
Executive Director  
First 5 Tuolumne County  
175 Fairview Lane,  
Sonora, CA 95370

Dear Sarah:

I am resigning my position as First 5 Alternate Commissioner effective August 1, 2019. I appreciate the work that you and the Commission have done in the past and look forward to wonderful projects in the future.

With best wishes,

Marcia Williams



**ATTACHMENT # 4**  
FIRST 5 Meeting, August 7, 2019

**Item 4. Consider action to accept the resignation of Sarah Collie from the First 5 Commission**

**Details:** Sarah Collie has served on the First 5 Commission since August 2018.

Action requested: Accept the resignation of Sarah Collie from the First 5 Commission.
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# Tuolumne Me-Wuk Indian Health Center, Inc.

7/30/19

**Tuolumne Me-Wuk  
Indian Health Center**  
18880 Cherry Valley Blvd.  
Tuolumne, CA 95379  
Phone: (209)928-5400  
Fax: (209) 928-5412

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**Tuolumne Me-Wuk  
Dental Clinic**  
19969 Greenley Rd, Ste D  
Sonora, CA 95370  
Phone: (209) 532-0034  
Fax: (209) 532-0036

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**Tuolumne Me-Wuk  
Cedar Road Health  
Center**  
22044 Cedar Rd.  
Sonora, CA 95370  
Phone: (209) 532-0028  
Fax: (209) 532-0031

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**MEWU:YA**  
The Family Healing Place  
18670 Carter St.  
Tuolumne, CA 95379  
Phone: (209) 928-3350  
Fax: (209)206-4163

Dear Sarah Garcia and the First 5 Commission,

Please accept this letter as formal notification that I am resigning from my position as a commissioner with the First 5 Commission Tuolumne County. My last meeting will be August 7, 2019.

Thank you so much for the opportunity to work with all of you in this position for the past year. I've greatly enjoyed and appreciated the opportunities I've had to partner with you to serve our community. I wish the First 5 Commission continued success, and I hope to stay in touch in the future.

Respectfully,

Sarah Collie LMFT #101303  
Tuolumne Me-Wuk Indian Health Center  
18880 Cherry Valley Rd. Tuolumne, CA 95379  
209-206-8015



**ATTACHMENT #5**  
FIRST 5 Meeting, August 7, 2019

**Item 4: Financial Report through June 2019**

Financial reports will be available at the next meeting. We are currently closing the books for 2018/2019 and preparing the audit.