



Agencies/Organizations affected by Action Items or Discussion Items on the agenda for today's meeting are:

Item 3: Commissioner Parker

Item 4: Commissioner Parker

**Conflict of Interest Reminder for Commissioners and Alternates:**

Commissioners with a direct financial interest (for themselves or their family members) shall recuse themselves from the decision on the proposal.

Commissioners who wish to recuse themselves for reason other than a financial interest (such as a possible perception of personal or professional bias for or against a proposal), may recuse themselves from the decision. Commissioners are asked to carefully evaluate this if there might be any problem with a quorum.

It is the Commission's practice to ask individuals who are recusing themselves to leave the room while the proposal is being considered. If you recuse yourself, please remain available in the Health Dept. waiting room, so that you can be easily found to rejoin the meeting for subsequent agenda items.

**Advisory Committee Members Participation.** Advisory Committee members should avoid any perception of influencing the Commissioner's funding decisions affecting their own agencies. Although they may speak on any agenda item at any time, it is impossible to speak regarding one's own agency's First 5 funding without the public perception of bias, and they are encouraged to avoid doing so. Although it is appropriate to answer specific questions of the Commission regarding a proposal affecting their agency, it would be inappropriate to advocate for a proposal affecting their agency.

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**ATTACHMENT # 1**  
FIRST 5 Meeting, August 4, 2021

**Item 1.** Consider action to approve Minutes for June 2, 2021 (attachment #1)

Action requested: Approve Minutes for June 2, 2021 as presented

First 5 Tuolumne County Commission  
**Minutes of Meeting June 2, 2021, 2:15 – 4:15 pm**  
Meeting held via Zoom

Voting Members Present: Michelle Clark, Lisa Hieb-Stock, Dee Keshner, Anaiah Kirk,  
Alternates: Donna Fone, Pam Orebaugh  
Staff Present: Garcia

Welcome and Introductions

Meeting called to order at 2:21 pm.

Closed Session

1. Public Employee Performance Evaluation (Govt. Code 54957)  
Title: Director of First 5

End Closed Session

Action Items

2. Consider action to approve Minutes for April 7, 2021 (attachment #1)  
Discussion: none  
Motion: approve Minutes for April 7, 2021  
Moved: Commissioner Orebaugh  
Seconded: Commissioner Keshner  
Abstain: None  
Motion carried: 6 ayes: (Clark, Hieb-Stock, Keshner, Kirk, Fone, Orebaugh)  
Recusal: None
3. Consider action to approve Minutes for May 18, 2021 (attachment #2)  
Discussion:  
Motion: approve Minutes for May 18, 2021  
Moved: Commissioner Clark  
Seconded: Commissioner Orebaugh  
Abstain: Kirk, Hieb-Stock  
Motion carried: 4 ayes: (Clark, Keshner, Fone, Orebaugh)  
Recusal: none
4. Consider action to approve the grant modification request from the Child Welfare Family Visitation Center (attachment #3)  
Discussion: This item is tabled until the next First 5 Meeting in August
5. Consider action to approve the reappointment of Pamela Orebaugh to the First 5 Commission (attachment #4)  
Discussion: Pam Orebaugh began her term in October and has requested to continue her position on the commission.  
Motion: approve the reappointment of Pamela Orebaugh to the First 5 Commission  
Moved: Commissioner Kirk

Seconded: Commissioner Keshner  
Abstain: Orebaugh  
Motion carried: 5 ayes: (Clark, Hieb-Stock, Keshner, Kirk, Fone)  
Recusal: None

6. Consider action to approve a budget revision from ICES for the Raising Healthy Families program (attachment #5)  
Discussion: There were unspent funds in the 20/21 grant year. ICES has requested these funds be rolled into the 21/22 budget.  
Motion: approve a budget revision from ICES for the Raising Healthy Families program  
Moved: Commissioner Keshner  
Seconded: Commissioner Kirk  
Abstain: none  
Motion carried: 6 ayes: (Clark, Hieb-Stock, Keshner, Kirk, Fone, Orebaugh)  
Recusal: None
7. Consider action to approve a budget revision from ATCAA for the Family Learning Center (attachment #6)  
Discussion: There were unspent funds in the 20/21 grant year. ATCAA has requested these funds be rolled into the 21/22 budget.  
Motion: approve a budget revision from ATCAA for the Family Learning Center  
Moved: Commissioner Kirk  
Seconded: Commissioner Clark  
Abstain: none  
Motion carried: 6 ayes: (Clark, Hieb-Stock, Keshner, Kirk, Fone, Orebaugh)  
Recusal: none
8. Consider Action to approve the contract for the MHSA grant between First 5 Tuolumne and the Tuolumne County Behavioral Health Department (attachment #7)  
Discussion: First 5 has applied for grant funding to support the SEED program through TCSOS. The contract must first be reviewed and approved by the commission.  
Motion: approve the contract for the MHSA grant between First 5 Tuolumne and the Tuolumne County Behavioral Health Department  
Moved: Commissioner Orebaugh  
Seconded: Commissioner Keshner  
Abstain: none  
Motion carried: 5 ayes: (Clark, Hieb-Stock, Keshner, Kirk, Orebaugh)  
Recusal: Fone
9. Approve an updated preliminary operating budget for Fiscal Year 2021-2022 (attachment #8)  
Discussion: There were changes in the budget due to the updated Director Salary Schedule, which was approved at the May commission meeting.  
Motion: approve an updated preliminary operating budget for Fiscal Year 2021-2022  
Moved: Commissioner Fone  
Seconded: Commissioner Orebaugh  
Abstain: none  
Motion carried: 6 ayes: (Clark, Hieb-Stock, Keshner, Kirk, Fone, Orebaugh)

Recusal: none

Presentation

10. Mid-Year Benchmark Report for funded programs in FY 2020/2021 (provided at meeting)

Discussion Items, Information Items and Reports

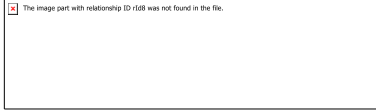
11. Monthly Financial Report through April 2021 (attachment #9)

12. Reports from Executive Director, Commissioners and Ex-Officios

Time and location for next meeting:

August 4, 2021 2:15 pm, Location To Be Announced

Adjournment: 3:27 p.m.



**ATTACHMENT # 2**  
FIRST 5 Meeting, August 4, 2021

**Item 2.** Review new commissioner application (attachment #2)

**Discussion:**

Action requested: Review and approve the new commissioner application

<i>Legislated Commissioners</i>	<i>Term Expires</i>
Anaiah Kirk (Alternate David Goldemberg)	no expiration
Human Services Director designee: Michelle Clark	no expiration
Health Officer designee: Lisa Hieb-Stock	no expiration
<i>Community Representative Commissioners</i>	
Cathy Parker	3/31/2022
Vacant- Recommend Jared Martin	3/31/2023
Darellea (Dee) Keshner	3/31/2024
Laura Sunday	3/31/2024
<i>Designated Alternates for Community Representative Positions</i>	
Donna Fone	3/31/2024
Mayra Patey	3/31/2024
Devon Woodruff	3/31/2024
Pamela Orebaugh	3/31/2024



## Tuolumne County Committee and Commission Application

### Office of the Board of Supervisors

2 South Green Street, Sonora, CA 95370

Main Line: 209-533-5521

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**Vacancy Applying For:** First 5 Commission

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**Name:** Jared Martin

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**Primary Phone Number:** 209-252-2847

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**Email:** jared.martin@anthem.com

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**Street Address:** 281 Fieldstone Dr., Murphys, CA 95247

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**Mailing Address same as Street Address?** • Yes

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**How many years have you lived in Tuolumne County?** 20

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**In which Supervisorial District do you reside?** Not a County Resident

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Find your assigned District by typing in your home address at this link: <https://arcg.is/0buK4z>

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**Name and Address of Present Employer (if applicable):** Anthem, Inc., 425 E. Colorado Blvd., Ste. 600, Glendale, CA 91205. However, I work in Alpine, Amador, Calaveras, Inyo, Mariposa, Mono and Tuolumne counties with a home office in Calaveras County.

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**Occupation:** Health Plan Associate

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**Briefly describe the qualifications you possess that you feel would be an asset to the Committee/Commission for which you are applying:**

Although I do not currently reside in Tuolumne County, I have lived in the county for approximately 20 years. I do however, work in Tuolumne County for Anthem, Inc. as a Program Manager for the County Accounts Management team and previously, as a Clinical Quality Program Administrator on the Quality Management team. I have also been a committee member/chair at my prior employer, MACT Health Board, Inc., for the following committees: Quality Improvement, Safety, Compliance, and Accreditation.

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**List the community organization(s) you have been involved with, describe your participation for each:**

NA

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**Upload Attachment(s):**

*File(s) attached:*

-  Jared Martin MBA CHC CHPC Program Manager Resume 062021.docx
  -  Reference Letter for Jared Martin from Dr. Reina.pdf
- 

I confirm that I have sufficient time to devote to this responsibility and plan to attend the required meetings if I am appointed to fill a vacancy. I understand that if I am appointed to a commission where a Disclosure of Assets Statement is required by State Law or Board Policy, I shall do so within ten (10) days of assuming office.

I hereby consent that this document is considered a public record and will be available to the public.

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**Signature**



**Date**

06/28/2021

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Applications not acted upon will expire after two years from the date submitted unless renewed by applicant.

Your application will be automatically sent to the Board Clerk in the Board of Supervisors Office upon your final submission.



**Jared Martin, MBA, CHC, CHPC**  
281 Fieldstone Dr.  
Murphys, CA 95247  
Cell: (209) 352-6854  
Email: [jaredmartinmba@gmail.com](mailto:jaredmartinmba@gmail.com)

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### **Executive Summary**

Executive-level leader experienced in developing, implementing, and managing healthcare-related compliance, privacy, and quality improvement programs that adhere to local, state, and federal regulations.

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### **Professional Summary**

#### **Program Manager**

Government Business Division CA Medicaid County Accounts Management 06/2021 – Present  
*Anthem, Inc.*

Responsible for maintaining compliance with California Department of Health Care Services (DHCS) contract requirements, as well as Anthem Blue Cross' county account management and local engagement model.

- Responsible for managing key relationships, building and maintaining local market presence, and improving brand awareness and growing membership within assigned territory (Alpine, Amador, Calaveras, Inyo, Mariposa, Mono and Tuolumne counties)
- Facilitate Memorandum of Understanding Meetings (Public Health, Behavioral Health, Regional Centers)
- Facilitate Community Advisory Committees
- Obtain market intelligence

#### **Clinical Quality Program Administrator**

Value Based Solutions Care Delivery Transformation 03/2021 – 06/2021  
Government Business Division CA Medicaid Quality Management 03/2020 – 03/2021  
*Anthem, Inc.*

Responsible for assisting healthcare providers, who accept Anthem Blue Cross Managed Medical members, with reaching the Healthcare effectiveness Data and Information Set (HEDIS) minimum performance levels (MPLs) set by the Department of Health Care Services (DHCS).

- Identified quality-related opportunities and implemented improvement interventions with providers throughout California to close gaps in care and improve HEDIS performance, year over year, in approximately 63% of Managed Care Accountability Sets (MCAS) measures
- Responsible for managing a territory that included 41% of Anthem Blue Cross' footprint (Amador, Butte, Calaveras, Inyo, Mariposa, Mono, Nevada, Sacramento, Sutter, Tehama, Tuolumne, and Yuba counties)
- Responsible for managing compliance of 35% of the value based incentive programs within the assigned territory

**Jared Martin, MBA, CHC, CHPC**

281 Fieldstone Dr.

Murphys, CA 95247

Cell: (209) 352-6854

Email: [jaredmartinmba@gmail.com](mailto:jaredmartinmba@gmail.com)

- Identified financial needs that could support improved HEDIS compliance, member experience, and/or member access within territory and worked with CA Medicaid legal, Business Change Director and Director of GBD Quality Management to provide funding
- Assumed quality-related PMG/IPA relationships for Imperial Health Holdings and Nivano Physicians
- Actively contributed to and developed external resources for statewide workgroups with the intent to develop DHCS-approved tools and resources for healthcare providers

**Director of Quality Improvement, Compliance Officer, Privacy Officer, and formerly, Operations Director and Deputy Director**

*MACT Health Board, Inc.*

2014 – 2020

Responsible for designing, overseeing, enforcing, and improving the enterprise-wide Privacy, Compliance, and Quality Programs, ensuring the Board of Directors, management and employees are in compliance with the rules and regulations of regulatory agencies, and functioning as an independent, objective body that reviews and evaluates compliance, privacy, and quality issues and concerns.

- Managed a variety of direct reports from entry-level to supervisory/management roles such as compliance staff, RNs, LVNs, MAs, Project Management, Health Information Management staff, and Reception
- Responsible for selecting, training and development, and coaching and mentoring of direct reports, as well as organization-wide workforce members, at every level
- Responsible for developing competency assessments, conducting performance evaluations, and mitigating and resolving conflicts amongst workforce members
- Managed duties delegated to direct reports to ensure work was being performed and completed effectively and at the highest quality possible
- Responsible for communicating Compliance initiatives, programs, and work plans to all stakeholders, including the Board of Directors and Executive Management Team
- Prepared and delivered periodic Compliance reports to the Board of Directors and Executive Management Team, as well as to the organization during monthly and annual staff meetings
- Chair of the Accreditation, Compliance, Privacy, Quality Improvement, Risk Management, and Safety Committees
- Responsible for handling issues throughout the lifecycle of each investigation from the initial communication through issue resolution
- Prepared and delivered reports, as the Chair of the Compliance, Privacy, Quality Improvement, Risk Management, Accreditation, and Health and Safety Committees, as necessary, to mitigate risk and improve outcomes
- Implemented, deployed and administered the incident reporting, training, policy and procedure, and auditing system

## **Jared Martin, MBA, CHC, CHPC**

281 Fieldstone Dr.

Murphys, CA 95247

Cell: (209) 352-6854

Email: [jaredmartinmba@gmail.com](mailto:jaredmartinmba@gmail.com)

- ï Audited and monitored for adherence and compliance to change initiatives
- ï Proactively conducted compliance and privacy-related audits and investigations
- ï Championed change management throughout the organization

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### ***Certifications***

#### **Certified in Healthcare Privacy Compliance (CHPC)**

Compliance Certification Board (CCB) 2017 - Present

#### **Certified in Healthcare Compliance (CHC)**

Compliance Certification Board (CCB) 2017 - Present

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### **Bachelor's Degree – Bachelor of Arts in Business Administration (BBA), Marketing/Entrepreneurship and Master's Degree in Business – Master of Business Administration (MBA)**

*Chadron State College 2011 – 2014*

Pursued a college education (BBA and MBA) with the intent to switch industries from finance to healthcare.



*Robert J. Reina, M.D.*

Internal Medicine/Primary Care Physician

Post Office Box 190

Standard CA 95373

Tel./Fax:209-532-7756

Cell: 209-352-2727

E-Mail: drreina15948@yahoo.com

February 08,2020

**SUBJECT: Letter of Recommendation for:**

**Mr. Jared Martin, MBA, CHC, CHPC**

It is with great pleasure that I highly recommend Mr. Martin, for your position of Executive Medical Administrator. I am enthused for him and his endeavors in which he has worked hard to build. Mr. Martin has been notably diverse, which provided multi-operational services characterized by a substantial scope of responsibilities.

I have worked with Mr. Martin for more than six years as an Administrator. He performed some of the most essential roles in our company, facing tremendous needs and wearing many hats. He is well respected for the significant role in overseeing/management for M.A.C.T. Health Board Inc., which encompasses the four clinics, Administration and with 150 employees. He has earned his dues with an impressive resume and administrative executive proficiency. Rising patient populations and expanding healthcare complexities require competent top-level leaders like Mr. Martin.

Mr. Martin, has also lead as interim CEO. As a top-level leader he oversaw the efficiency of Clinics with Medical/Dental/Behavioral Health and Vision Care. He managed meeting all the demands/responsibilities of all the Clinics, Board Members, Providers, Staff and Patients ensuring efficient services. He held an instrumental role in developing comprehensive support for provider and staff in



*Robert I. Reina, M.D.*

Internal Medicine/Primary Care Physician

Post Office Box 190

Standard CA 95373

Tel./Fax:209-532-7756

Cell: 209-352-2727

E-Mail: drreina15948@yahoo.com

audits with State, Federal and Managed Care Plans. He implemented advanced-level analytics, monitored performances to estimate potential impact of adding therapies to formulary and patient-level satisfaction. He rose quickly to an executive level when our clinics demands grew with his enterprising capabilities, securing a successful audit compliance for our clinics.

I fully endorse Mr. Martin. His dedication to work, organization, and tireless attention to detail in the pursuit of perfection are attributes that lead him to numerous successes. I look forward to networking with him in the medical community.

For further input please contact me at (209) 352-2727. Thank you kindly and look forward to hearing from you.

Sincerely,

A handwritten signature in black ink, appearing to read "R. I. Reina". The signature is stylized and enclosed within a large, loopy flourish that extends to the right.

Robert I. Reina, M.D.

Primary Care Provider Internal Medicine

Medical Director

Hospitalist

RIR/blsr



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**ATTACHMENT # 3**  
FIRST 5 Meeting, August 4, 2021

**Item 3.** Consideration of Approval of Tuolumne County Superintendent of Schools SEED Budget Amendment (attachment #3)

Action requested: Approve the amendment for the Tuolumne County Superintendent of Schools SEED budget

**Superintendent  
of Schools Office  
FY 20-21**

	<b>Total Budget</b>	<b>Total Expenditures</b>	<b>Qtr 1</b>	<b>Qtr 2</b>	<b>Qtr 3</b>	<b>Qtr 4</b>
	<b>12 month budget</b>		<b>Jul-Sep</b>	<b>Oct-Dec</b>	<b>Jan-Mar</b>	<b>Apr-Jun</b>
<b>Expenditures</b>						
<i>Personnel Costs</i>						
<i>Cert Sal - Coordinator .8133</i>	\$56,771.25	\$56,006.08	\$13,764.13	\$14,080.65	\$14,080.65	\$14,080.65
<i>Cert Sal - Administrative</i>	\$8,126.00	\$1,182.32	\$1,182.32	\$6,897.00	\$-	\$-
<i>Total Salaries</i>	\$64,897.25	<b>\$57,188.40</b>	<b>\$14,946.45</b>	\$20,977.65	\$14,080.65	\$14,080.65
<i>Benefits</i>	\$27,224.44	\$22,530.57	\$5,435.21	\$6,712.78	\$5,191.29	\$5,191.29
<b>Total Personnel Costs</b>	<b>\$92,121.69</b>	<b>\$86,615.97</b>	<b>\$20,381.66</b>	\$27,690.43	\$19,271.94	\$19,271.94
<i>Operating Costs</i>						
<i>Supplies, Equipment</i>	\$5,650.00	\$527.51	\$58.02	\$-	\$89.91	\$379.58
<i>Travel/Training/Mileage</i>	\$6,500.00	\$554.01	\$149.90	\$12.65	\$339.10	\$52.36
<b>Total Operating Costs</b>	<b>\$12,150.00</b>	<b>\$1,081.52</b>	<b>\$207.92</b>	\$12.65	\$429.01	\$431.94
<b>Agency Indirect = 7.15%</b>	<b>\$7,455.43</b>	<b>\$6,270.37</b>	<b>\$1,472.15</b>	\$1,980.77	\$1,408.62	\$1,408.83
<b>Total Expenditures</b>	<b>\$111,727.12</b>	<b>\$93,967.86</b>	<b>\$22,061.73</b>	<b>\$29,683.85</b>	<b>\$21,109.57</b>	<b>\$21,112.71</b>

**Remainder**

**\$17,759.26**



**ATTACHMENT # 4**  
FIRST 5 Meeting, August 4, 2021

**Item 4.** Consideration of Approval of Tuolumne County Superintendent of Schools Smile Keepers Budget Amendment (attachment #4)

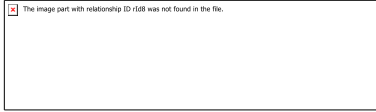
Action requested: Approve the Tuolumne County Superintendent of Schools Smile Keepers Budget Amendment

**Smilekeepers**  
**FY 20-21**

	Total Budget	YTD Expenditures	Qtr 1	Qtr 2	Qtr 3	Qtr 4
	12 month budget		Jul-Sep	Oct-Dec	Jan-Mar	Apr-Jun
<b>Expenditures</b>						
<i>Personnel Costs</i>						
<i>Salary- Coordinator</i>	\$36,680.56	\$36,680.56	\$8,752.22	\$9,080.52	\$11,108.52	\$7,739.30
<i>Website Developer</i>	\$1,740.39					\$1,740.39
<i>Benefits</i>	\$14,982.14	\$15,569.49	\$3,585.55	\$3,672.46	\$4,498.66	\$3,812.82
<b>Total Personnel Costs</b>	<b>\$53,403.09</b>	<b>\$53,990.44</b>	<b>\$12,337.77</b>	<b>\$12,752.98</b>	<b>\$15,607.18</b>	<b>\$13,292.51</b>
<i>Operating/Other Costs</i>			\$-	\$-	\$-	\$-
<i>Consultant</i>	\$3,900.00	\$-	\$-	\$-	\$-	\$-
<i>Dental Supplies</i>	\$2,100.00	\$166.89	\$-	\$-	\$-	\$166.89
<i>Travel/Conference</i>	\$250.00	\$-	\$-	\$-	\$-	\$-
<i>Data Contractor</i>	\$-	\$-	\$-	\$-	\$-	\$-
<i>Dues and Memberships</i>	\$-	\$-	\$-	\$-	\$-	\$-
<b>Total Operating Costs</b>	<b>\$6,250.00</b>	<b>\$166.89</b>	<b>\$-</b>	<b>\$-</b>	<b>\$-</b>	<b>\$166.89</b>
			\$-	\$-	\$-	\$-
<b>Agency Indirect (7.15%)</b>	<b>\$4,265.20</b>	<b>\$3,872.25</b>	<b>\$882.15</b>	\$911.84	\$1,115.91	\$962.35
<b>Total Expenditures</b>	<b>\$63,918.29</b>	<b>\$58,029.58</b>	<b>\$13,219.92</b>	<b>\$13,664.82</b>	<b>\$16,723.09</b>	<b>\$14,421.75</b>

**Remainder**

**\$5,888.71**



**ATTACHMENT # 5**  
FIRST 5 Meeting, August 4, 2021

**Item 5.** Consider action to approve the grant modification request from the Child Welfare Family Visitation Center (attachment #5)

Action requested: Approve the grant modification request from the Child Welfare Family Visitation Center

**Original Scope of Work**

**Exhibit A**  
**SCOPE OF WORK**

**Service Description - Documentation & Reporting**

**SERVICE DESCRIPTION**

**Completion of the following shall be demonstrated by the end of the grant period:**

Contractor's assigned staff, utilizing Proposition 10 funds, will:

- Purchase a pre-approved stove/oven, including installation.
- Purchase and install a play structure awning.
- Purchase the necessary toys and arts/crafts supplies to assist in achieving program goals.

The above items may be renegotiated with the mutual consent of both parties at the review, without requiring an amendment to this contract.

**DOCUMENTATION AND REPORTING**

The Contractor shall provide a final report on program reach.

There will be four reporting requirements due on or before July 15, 2020:

1. Number of children ages 0-5 attending this program
2. Number of parents with children 0-5 attending this program
3. Primary Language of Family
4. Budget of where funds are spent

If First 5 CA sets earlier report due dates, the dates listed above may be changed to accommodate those dates, without a contract revision.



## Proposed Scope of Work

### Exhibit A SCOPE OF WORK

#### Service Description - Documentation & Reporting

#### SERVICE DESCRIPTION

**Completion of the following shall be demonstrated by the end of the grant period:**

Contractor's assigned staff, utilizing Proposition 10 funds, will:

- Purchase and install a play structure.
- Purchase Outdoor Umbrellas
- Purchase Television and DVD player
- Purchase seating (couch, loveseat, and beanbags)
- Purchase Pack and Play

The above items may be renegotiated with the mutual consent of both parties at the review, without requiring an amendment to this contract.

#### DOCUMENTATION AND REPORTING

The Contractor shall provide a final report on program reach.

There will be four reporting requirements due on or before July 15, 2022:

1. Number of children ages 0-5 attending this program
2. Number of parents with children 0-5 attending this program
3. Primary Language of Family
4. Budget of where funds are spent at the Visitation Center, where children meet with biological family as part of the reunification process, and at the Emergency Children's Center, which houses children removed from a home until they can be placed in longer-term care.

If First 5 CA sets earlier report due dates, the dates listed above may be changed to accommodate those dates, without a contract revision.