

Agencies/Organizations affected by Action Items or Discussion Items on the agenda for today's meeting are:
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NONE

Conflict of Interest Reminder for Commissioners and Alternates:

Commissioners with a direct financial interest (for themselves or their family members) shall recuse themselves from the decision on the proposal.

Commissioners who wish to recuse themselves for reason other than a financial interest (such as a possible perception of personal or professional bias for or against a proposal), may recuse themselves from the decision. Commissioners are asked to carefully evaluate this if there might be any problem with a quorum.

It is the Commission's practice to ask individuals who are recusing themselves to leave the room while the proposal is being considered. If you recuse yourself, please remain available in the Health Dept. waiting room, so that you can be easily found to rejoin the meeting for subsequent agenda items.

Advisory Committee Members Participation. Advisory Committee members should avoid any perception of influencing the Commissioner's funding decisions affecting their own agencies. Although they may speak on any agenda item at any time, it is impossible to speak regarding one's own agency's First 5 funding without the public perception of bias, and they are encouraged to avoid doing so. Although it is appropriate to answer specific questions of the Commission regarding a proposal affecting their agency, it would be inappropriate to advocate for a proposal affecting their agency.



ATTACHMENT #1
FIRST 5 Meeting, December 17, 2018

First 5 Tuolumne County Commission
Minutes of Meeting October 3, 2018, 1:15pm
Tuolumne County Superintendent of Schools Office, Rm 217
175 Fairview Ln, Sonora, CA 95370

The meeting was called to order at 1:17 p.m. by Vice-Chair Allen, attendees were welcomed.

Voting Members Present: Allen, Bulkin, Brennan, Collie, Parrish, Sunday
Alternates: Patey, Williams
Commissioners Absent: None
Advisory Committee Members Present: Sheila Kruse
Staff Present: Garcia
Members of the public present: Annie Hockett

Welcome and introductions

Open Public Hearing

1. Public Hearing on Annual Audit and Annual Report for FY 17-18
 - a. Present: First 5 Tuolumne County Audit (attachment #1)
 - i. Sarah Garcia reviewed the audit, noted that there were no audit findings, and that the Commission met all legislative and compliance requirements. The revenue and expenditures were explained. The full audit is available on the website www.First5Tuolumne.org
 1. Sarah explained the changes to revues due to QRIS grants that were obtained.
 - b. Annual Report (Power Point Presentation) for FY 17-18
 - i. Sarah Garcia provided a power-point presentation summarizing the service and demographic data in the annual report to First 5 CA. The full report is available on the First 5 Tuolumne website. www.First5Tuolumne.org
 - c. Public comment and discussion
 - i. None

Closed Public Hearing at 1:35 p.m.

Closed Session

2. Public Employee Performance Evaluation (Govt. Code 54957)
Title: Director of First 5
Public comment was requested prior to closed session: There were none

End Closed Session

3. Report out on closed session
 - a. Next steps were as follows for the Director
 - i. Engage with Leadership Tuolumne County

- ii. Find a leadership coaching program
- iii. Work with Commissioner Allen regarding governmental operations

Action Items

4. Consideration of Approval of Director Salary Schedule (Att #2)
Motion: to approve the 5 step Director Salary Schedule as presented
 - a. Moved: Commissioner Brennan
 - b. Seconded: Commissioner ParrishMotion carried: 5 ayes: (Allen, Brennan, Collie, Parrish, Sunday)
Recusal: Commissioner Bulkin
5. Recommendation to Approve Step 2, retroactive July 1, 2018 for Director (Att #2)
Motion: to approve the Director to Step 2, retroactive to July 1, 2018
 - a. Moved: Commissioner Collie
 - b. Seconded: Commissioner SundayMotion carried: 5 ayes: (Allen, Brennan, Collie, Parrish, Sunday)
Recusal: Commissioner Bulkin
6. Discussion and action to adopt Audit and Annual Report for FY 17-18 (Att#1)
Motion: to approve the Annual Report for FY 2017-2018 as presented
 - a. Moved: Commissioner Bulkin
 - b. Seconded: Commissioner CollieMotion carried: 6 ayes: (Allen, Brennan, Bulkin, Collie, Parrish, Sunday)
7. Consideration of approval of Minutes for September 8, 2018 (Att #3)
Motion: to approve the Minutes as presented
 - a. Moved: Commissioner Bulkin
 - b. Seconded: Commissioner Parrish
 - c. Abstained: BrennanMotion carried: 5 ayes: (Allen, Bulkin, Collie, Parrish, Sunday)
8. Consideration of accepting the resignation of Margie Bulkin from Commission (Att #4)
Motion: to approve the resignation of Margie Bulkin as First 5 Commissioner
 - a. Moved: Commissioner Allen
 - b. Seconded: Commissioner CollieMotion carried: 6 ayes: (Allen, Brennan, Bulkin, Collie, Parrish, Sunday)
9. Election of Officers (Att #5)
Motion: to approve the appointment of officers as follows:
Chair: Cori Allen
Vice Chair: Laura Sunday
Treasurer: Sarah Collie
 - a. Moved: Commissioner Bulkin
 - b. Seconded: Commissioner BrennanMotion carried: 6 ayes: (Allen, Brennan, Bulkin, Collie, Parrish, Sunday)

10. Discussion and action to adopt Strategic Plan (Att #6)
Motion: to approve the Strategic Plan and Long Term Financial Plan for FY 2019-2022
 - a. Moved: Commissioner Bulkin
 - b. Seconded: Commissioner ParrishMotion carried: 6 ayes: (Allen, Brennan, Bulkin, Collie, Parrish, Sunday)

Discussion Items, Information Items and Reports

11. Financial Report (May/June 2018 and July/August) (Att #7)
12. Grant Committee Presentation
 - a. Three new items were added to the grantee requirements that will be included in the RFA.
 - b. Innovation, Trauma Informed, and Community Outreach
 - c. Commissioner Brennan discussed the importance in finding our families where they are and thinking outside the box.
 - d. Sheila Kruse discussed the option for contracting with Tuolumne County Superintendent of Schools for the coaching for Quality Counts. We will need to set up a meeting very soon to make a recommendation to the Commission regarding the Quality Early Learning grant.
 - e. All competitive grants will open on December 10th and are due back to the Commission on January 14th, 2019.
13. Recognizing the resignation of Willow Thorpe from the First 5 Commission
 - a. Commissioner Allen commented that Commissioner Thorpe provided good leadership on the commission.
14. Reports from Director, Commissioners and Ex-Officios
 - a. Commissioner Sunday notified the group that CNVC will be providing home visiting and parenting workshops and they need child care providers.
 - b. Commissioner Bulkin discussed how she has appreciated her time on the commission and how she has really learned how valuable our 0-5 children are.
 - c. Erika Hagstrom-Dossi: She expressed how she has appreciated having the First 5 office at TCSOS. She suggested a new slogan for First 5. "Talk, Read, Sing, Brush".
 - d. Commissioner Parrish: The Health Fair is October 16th and 17th from 7am-1pm. It is the 40th anniversary of the event. The cost of the labs has been reduced in celebration of the anniversary.
 - e. Commissioner Brennan expressed how she appreciates all the new Commissioners. She heard that the debate went very well, which was hosted by ICES, Local Childcare Planning Council.
 - f. Commissioner Allen: The emergency children's shelter will be closing starting October 17th. ICES has been approved to provide the Foster Bridge program to train child care providers and provide child care for foster children.

Set time and location for next meeting:

December 5, 2018 at 1:15 pm, Tuolumne County Superintendent of Schools Office, Rm 217
175 Fairview Ln, Sonora, CA 95370

Adjournment: 3:06pm



ATTACHMENT # 2
FIRST 5 Meeting, December 17, 2018

Item 2. Consider action to approve new Commissioner applications

Details: The First 5 Tuolumne Commission has two open commissioner seats. We have received two applications.

Action requested: Approve submitted applications of Annie Hockett and Cathy Parker as new Commissioners on the Tuolumne County First 5 Commission.
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COUNTY OF TUOLUMNE
CALIFORNIA
Office of the Clerk of the Board of Supervisors
2 South Green Street Sonora, CA 95370
(209) 533-5521



Vacancy Applied For: ☒ First 5 Commissioner ☐ First 5 Commissioner Alternate

Name: Annie Hockett Telephone: Residential: 209-352-0415 Business:

E-Mail: Annie.Hockett@gmail.com Fax: NA Cell phone: 209-352-0415

Street Address: 19225 Tanglewood Trail, Twain Harte CA 95383

Mailing Address: P.O. Box 1002, Tuolumne CA 95379

How long have you lived in Tuolumne County? 35 years

[Link to Supervisor Districts](#) (Ctrl & Click on link to learn about supervisorial districts)

In which Supervisorial District do you reside? District 3

Name and address of present employer: Tuolumne County Behavioral Health Department

Occupation: Behavioral Health Clinician

Briefly describe the qualifications you possess which you feel would be an asset to the Commission/Committee/ Group for which you are applying. (Attach extra page(s) if needed)

I have dedicated my entire professional career to public service. I have worked in multiple work settings, however the focus of my work has always been on children and families. In recent years, I have focused my professional development on expanding my knowledge and expertise in working with those exposed to trauma. I feel my experience, education, and passion for serving our community would make me a good asset to the commission.

List the community organization(s) and describe participation in which you have been involved.

1) Active Member of Prevent Child Abuse Tuolumne County (PCATC). I currently serve as the Professional Development Chair working to provide professional development activities and training in the area of child abuse prevention. 2) Member of Community Resiliency Coalition where I work to infuse Trauma Informed Care into multiple sectors of Tuolumne County. 3) Serve as a Parent Volunteer and Board Member at Summerville Parent Nursery School. Here I collaborate with parents and the lead teacher to implement Early Childhood Education Services and maintain program operation.

I have sufficient time to devote to this responsibility and plan to attend the required meetings if I am appointed to fill a vacancy. I understand that if I am appointed to a commission where a Disclosure of Assets Statement is required by State Law or Board Policy, I shall do so within ten (10) days of assuming office.

I hereby consent that this document is considered a public record and will be available to the public.

Date 3-26-18 Signature Annie Hockett

Applications not acted upon will expire after two years from the date submitted unless renewed by applicant.

COUNTY OF TUOLUMNE
CALIFORNIA
Office of the Clerk of the Board of Supervisors
2 South Green Street
Sonora, California 95370
(209) 533-5521



Vacancy Applied For: First Five Commission

Name: Cathy Parker Telephone: Res. (209)352-1194 Bus. (209)536-2073
E-Mail: cparker@tcsos.us Fax. (209)536-1391 Cell. (209)352-1194

Street Address: 17236 Nile River Drive, Sonora, CA 95370

Mailing Address: 17236 Nile River Drive, Sonora, CA 95370

How long have you lived in Tuolumne County? 26 years

Which Supervisorial District do you reside? 2

Name and address of present employer: Tuolumne County Superintendent of Schools Office, 175 Fairview Lane, Sonora, CA 95370

Occupation: Deputy Superintendent, Superintendent – Elect (Jan. 7, 2019)

Briefly describe the qualifications you possess which you feel would be an asset to the Commission/Committee/Group for which you are applying. (Attach extra page(s) if needed)

See attached

List the community organization(s) and describe participation in which you have been involved.

See attached

I have sufficient time to devote to this responsibility and plan to attend the required meetings if I am appointed to fill a vacancy. I understand that if I am appointed to a commission where a Disclosure of Assets Statement is required by State Law or Board Policy, I shall do so within ten (10) days of assuming office.

I hereby consent that this document is considered a public record and will be available to the public.

Date 9/24/18

Signature Cathy Parker

Applications not acted upon will expire after one year from the date submitted unless renewed by applicant.

Mail or deliver to the Clerk of the Board of Supervisors, 2 South Green Street, Sonora, California 95370

Marguerite D. Bulkin
County Superintendent of Schools



Cathy Parker
Deputy Superintendent
209.536.2073

September 24, 2018

To whom it may concern:

I am requesting consideration to the appointment of First Five Commissioner: Tuolumne County. I have been a resident of Tuolumne County for almost 27 years and an educator for over 23 years. As an elementary school teacher at Curtis Creek Elementary, I was able to support the vision of early preschool education as our school board was one of the first to establish a state preschool program. Later, I worked closely with preschool and early childhood educators by providing training in the Primary Explorations for Children and Educators in Science (PEACHES) which was developed at the Lawrence Hall of Science. When I moved into administration, I continued to be involved in early childhood education programs with grant related projects that included TK/K teachers. These projects required a knowledge base in child development and specifically the California Preschool Learning Foundations. Recently, in my position as the Deputy Superintendent at the Tuolumne County Superintendent of Schools Office, I have developed an adult education learning program that includes a component geared toward parent access to appropriate child development screenings, educational services, and parenting support. I continue to promote and support early childhood interventions and services by increasing access to early childhood education training, promoting health services for children, and seeking opportunities to collaborate with community partners to improve outcomes for our youngest community members.

Community Organizations

- Delta Kappa Gamma – local educator support group to support early reading programs
- Curriculum and Instruction Science (CISC) Committee – Co-Chair – statewide and regional science support for all students, including learning foundations for preschool students
- Stanislaus Mother Lode Consortium Co-Chair – Adult Education programs to eliminate barriers to accessing education
- Teacher Preparation Pipeline Committee – partnership with Yosemite Community College District to develop pathways to prepare students to pursue educational pathways including early childhood education
- Education 11 Adjunct Instructor – Columbia College, partner with Early Childhood Education Department to develop future educators.

Sincerely,

A handwritten signature in black ink that reads "Cathy Parker". The signature is written in a cursive, flowing style.

Cathy Parker
Deputy Superintendent
Tuolumne County Superintendent of Schools Office
175 Fairview Lane
Sonora, CA 95370
cparker@tcsos.us
(209) 536-2073

175 Fairview Lane • Sonora, CA 95370 • 209-536-2000 • Fax 209-536-2003
www.tcsos.us



ATTACHMENT # 3
FIRST 5 Meeting, December 17, 2018

Item 3. Consider action to approve sole source contract option for Quality Counts Coach and Quality Counts Coordination (Att #3)

Details: First 5 Tuolumne is seeking a partnership with one or more community partners to fill a Coaching and a Coordination position to support the Quality Counts Tuolumne.

First 5 Tuolumne is interested in entering into a subcontract with local entities to implement this work. As per its policy on non-competitive granting, the Commission is advertising the opportunity to partner in this endeavor with agencies that have a solid and recognized history of providing services that are directly linked to early childhood education and quality improvement in Tuolumne County.

Action requested: Approve non-competitive contract option for the Quality Counts Coach and the Quality Counts Coordination.



**Letter of Interest Solicitation
First 5 Quality Counts Coaching**

December 5, 2018

Hello Community Partners,

This is to inform you that First 5 Tuolumne is seeking a partnership with one or more community partners to fill a Coaching position to support the Quality Counts Tuolumne program through FY 22-23. First 5 Tuolumne is interested in entering into a subcontract with local entities to implement this work. As per its policy on non-competitive granting, the Commission is advertising the opportunity to partner in this endeavor with agencies that have a solid and recognized history of providing services that are directly linked to early childhood education and quality improvement in Tuolumne County.

ELIGIBILITY: First 5 Tuolumne will only consider Letters of Interest for the services described below from organizations that have a **5-year history of providing quality services supporting early childhood educators or education systems in Tuolumne County** and that have an **office located in Tuolumne County**.

Additional qualifications we are seeking from interested applicant organizations are:

- A working knowledge by at least one staff member of the Quality Counts System in California and locally;
- A track record of working collaboratively and effectively with First 5 and community partners;
- An administrative structure that supports Human Resources related work, including arranging for training, mentoring, supervision and oversight;
- Resources for, office space, computer, related office equipment, and IT technical assistance for an employee doing this work;
- Demonstrated systems and training to ensure culturally competent and respectful services.

Quality Counts Coaching

- a. Provide onsite-support of teachers and family child care providers grappling with child behavioral issues that are disrupting the classroom/Family Child Care home.

This includes whole classroom observations (followed by concrete suggestions for environmental adjustments), as well as individual child observation, if parents have consented.

- b. Provide warm hand-off referrals of children and parents to other community agencies as appropriate.
- c. Provide assistance to teachers in responding to developmental assessment findings that show delays in children: assist with communicating results to parents, and assist with referrals and curriculum suggestions, as appropriate.
- d. Provide coaching for teachers enrolled in the Quality Counts program, including Family Child Care Providers (with a limited caseload/year, based on time availability). This includes meeting with teachers, designing learning opportunities (including on-line learning) and doing follow-up and reflection. This coaching can be stand-alone or provided in combination with classroom/child consultation.
- e. Participate in additional community-based ECE work as appropriate (CPIN, Columbia College Child Development Advisory Committee, LCCPC, QRIS Consortia, etc.)

Funding availability: \$100,000 in year one, with a 3% annual increase for 4 fiscal years, beginning in July 2019. Additional funds to support this position may be available from ATCAA Head Start, if the individual hired has a bachelor's degree. Hiring earlier than July 2019 to allow for transition training can be negotiated, if the total budget is not exceeded. Funding may be used to cover personnel and operating costs.

Minimum Qualifications for this position will be negotiated at contract time, but the desires of the Commission at this time are:

- Children's Center Permit Site Supervisor or Program Director level
- BA in Child Development or related field (Associates Degree could be considered with other experience, but ATCAA funds would not be available to leverage.)
- Minimum of 5 years working with children 0-5 or 3-5
- Knowledge of Tuolumne County resources
- Ability to create relationships with teachers, administrators, children and families
- Familiarity with most of the following: ERS, CSEFEL, CLASS, DRDP, the Preschool Foundations, Practice Based Coaching and iPinwheel
- Computer skills

If your organization is interested in pursuing a subcontract with First 5 Tuolumne County, please **indicate your interest on the attached form and return to the Commission no later than January 10, 2019.** If only one organization is interested, we will proceed with contract negotiations with that organization. If more than one is interested, we will share that information, and proceed with a process to identify the service provider that would be the best fit

for the project. The Commission reserves the right to not enter into a contract at any point in this process.

Thank you for your consideration, and please feel free to contact either of the individuals listed below with any questions.

Sarah Garcia	Sheila Kruse
Director, First 5 Tuolumne	Quality Counts Tuolumne Coordinator
209 536 2070	209 588 8067
sgarcia@tcsos.us	sheilamkruse@gmail.com

Letter of Interest Solicitation
First 5 Quality Counts Coaching

Please initial on all appropriate lines.

Yes _____ My organization is interested in providing **Quality Counts Coaching** as outlined in the Letter of Interest.

Yes _____ My organization has a 5-year (or more) history of providing quality services supporting early childhood educators or education systems in Tuolumne County and we have an office located in Tuolumne County.

Please sign and date:

Name: _____

Date: _____

Title: _____

Organization: _____

PLEASE MAIL or DELIVER TO THE FOLLOWING ADDRESS BY 5 PM January 10, 2019:

First 5 Tuolumne
175 Fairview Lane
Sonora, CA 95370

Please also send an email notification to: sgarcia@tcsos.us that you are interested and that this form is in the mail. Thank you.



**Letter of Interest Solicitation
First 5 Quality Counts Coordination**

December 5, 2018

Hello Community Partners,

This is to inform you that First 5 Tuolumne is seeking a partnership with one or more community partners to provide coordination services to support the Quality Counts Tuolumne program during FY 19/20. (Contracts may be extended into FY 20/21 and beyond, depending on the availability of grant funding.) First 5 Tuolumne is interested in entering into a subcontract with one or more local entities to implement this work. As per its policy on non-competitive granting, the Commission is advertising the opportunity to partner in this endeavor with agencies that have a solid and recognized history of providing services that are directly linked to early childhood education and quality improvement in Tuolumne County.

ELIGIBILITY: First 5 Tuolumne will only consider Letters of Interest for the services described below from organizations that have **a 5-year history of providing quality services supporting early childhood educators or education systems in Tuolumne County** and that have an **office located in Tuolumne County**.

Additional qualifications we are seeking from interested applicant organizations are:

- A working knowledge by at least one staff member of the Quality Counts System in California and locally;
- A track record of working collaboratively and effectively with First 5 and community partners;
- An administrative structure that supports Human Resources related work, including arranging for training, mentoring, supervision and oversight;
- Resources for, office space, computer, related office equipment, and IT technical assistance for an employee doing this work;
- Demonstrated systems and training to ensure culturally competent and respectful services.

Quality Counts Coordinator

The responsibilities for coordination include the activities below. The Commission will work with one or more interested organizations to identify their strengths and interest in providing some or all the following services. It is estimated that all of the duties combined would require, at a minimum, a 0.25 FTE position.

1. Lead local Quality Counts Consortium
 - a. Schedule meetings, set agendas, ongoing communication
2. Set up, adjust and monitor local Quality Counts systems
 - a. Coordinate the application process
 - b. Set up stipend system (budget, forecast, etc.)
 - c. Set up iPinwheel database accounts for all participating individuals and sites; ensure that data is complete and clean by year end reporting.
 - d. Track participation, ensure all sites have Quality Action Plans; ensure all participants have Professional Growth plans.
 - e. Verify stipend amounts at year end, using database
 - f. Work with Infant Child Enrichment Services to ensure seamless tracking with AB212
 - g. Monitor coaching element for integration and effectiveness
 - h. Ensure coordination across First 5 and subcontractors, to assure that all participants get the same message.
 - i. Work with technical resource staff at ATCAA and iPinwheel to troubleshoot any database issues.
3. Meet funder requirements
 - a. Train participants on data input into the iPinwheel database
 - b. Ensure all data that is required by grants is collected and input on the database
 - c. Track rating schedule, organize assessments for rating, rate sites on schedule.
 - d. Work with outside ERS and CLASS assessors to ensure that assessments are loaded into database
 - e. Attend quarterly Regional Hub meetings, and disseminate information from Hub to partners
 - f. Work regionally to plan trainings
 - g. Work with First 5 and Infant Child Enrichment Services to communicate ratings
 - h. Prepare budgets for 3 grants, track spending in all 3 funding sources, assign expenses as appropriate.
 - i. Meet reporting requirements for 3 funding sources/contracts: tracking, recording, fiscal and program reporting, etc.

Funding availability: Not to exceed \$28,000/ year for 1 fiscal year* beginning in July 2019.

Funding to cover staffing and all associated staff operations costs. An earlier start date could be negotiated if the total budget for FY 19-20 is not exceeded.

*Note: The primary funding source for this position (IMPACT from First 5 CA) sunsets on June 30, 2020. While there are indications that funding will continue at some level, there is no guarantee that this will be the case. Contracts renegotiated after June 30, 2020 will consider new funding availability and any changes in responsibilities.

If your organization is interested in pursuing a subcontract with First 5 Tuolumne County, please **indicate your interest on the attached form and return to the Commission no later than January 10, 2019**. If only one organization is interested, we will proceed with contract negotiations with that organization. If more than one is interested, we will share that information, and proceed with a process to identify the service provider(s) that would be the best fit for the different responsibilities. The Commission reserves the right to not enter into a contract at any point in this process.

Thank you for your consideration, and please feel free to contact either of the individuals listed below with any questions.

Sarah Garcia	Sheila Kruse
Director, First 5 Tuolumne	Quality Counts Tuolumne Coordinator
209 536 2070	209 588 8067
sgarcia@tcsos.us	sheilamkruse@gmail.com

Letter of Interest Solicitation
First 5 Quality Counts Coordination

Quality Counts Letter of Interest – Please initial on all appropriate lines.

Yes _____ My organization is interested in providing some or all of the **Quality Counts Coordination** as outlined in the Letter of Interest.

Yes _____ My organization has a 5-year (or more) history of providing quality services supporting early childhood educators or education systems in Tuolumne County and we have an office located in Tuolumne County.

Please sign and date:

Name: _____ Date: _____

Title: _____

Organization: _____

PLEASE MAIL or DELIVER TO THE FOLLOWING ADDRESS BY 5 PM January 10, 2019:

First 5 Tuolumne
175 Fairview Lane
Sonora, CA 95370

Please also send an email notification to: sgarcia@tcsos.us that you are interested and that this form is in the mail. Thank you.



ATTACHMENT #4

FIRST 5 Meeting, December 17, 2018

Item 4: Consider the action for Director to publish Request for Proposals, approved by the Grant Committee for FY 2019/2020-2022/2023 (Att #4)

History: The Grant Committee has met and created two Requests for Proposals.

- 1: Family Strengthening and Parent Engagement
- 2: Promoting Healthy Children

Action requested: Approve Request for Proposals documents and direct the First 5 Tuolumne Director to publish the application documents and open the application period.

Executive Director's Recommendation: Approve applications as presented



**Services to Promote
Family Strengthening – Parent Engagement (0-5)
For
Fiscal Years 2019/2020-2022/2023
With Intent to Contract for 4 years**

Funds Available: \$200,000/year*, with up to 3% annual increase.

APPLICATION FORM

RELEASE DATE: DECEMBER 18, 2018

Application Receipt Deadline: January 25, 2019

The Commission cannot give grants for items that have already been purchased or for services that have already been provided.

Please read the RFA General Instructions (a separate document) before you fill out these forms. All the forms that follow are available as Word files. They can be downloaded from the Commission website at www.First5Tuolumne.org or requested as an email attachment from Sarah Garcia at sgarcia@tcsos.us

Please add your organization's name as a header for the following section. Please submit the application with the Cover Page as Page 1.

**The Commission may adjust fund availability for these services once proposals are received and may fund at levels above or below the amount stated in this Request for Applications. The amount is provided as a guideline only.*

**Services to Promote
Family Strengthening – Parent Engagement (0-5)
Cover Sheet 2019**

Name of Applicant:	
Address:	
Contact Person:	Phone:
e-mail:	Fax:
Descriptive Title of Project:	
Total Amount of Request:	Total Project Cash Budget:
Project Start Date: July 1, 2019	Project Completion Date: June 30, 2023

I authorize submission of this application:

Name of authorized agency official

Name of agency/organization

Title of authorized agency official

Authorized Signature

Date

FIRST 5 FAMILY STRENGTHENING – PARENT ENGAGEMENT SERVICES

All services must align with the Protective Factors Framework, Appendix A. Service design must address at least one of the following 5 Protective Factors: (1) Parental Resilience; (2) Social Connections; (3) Concrete Support in Times of Need; (4) Knowledge of Parenting and Child Development; and/or (5) Social and Emotional Competence of Children.

The total funding available for these services will be \$200,000 in the first year for all funded projects, with an annual increase not to exceed 3% per year for three subsequent years.

The Commission may adjust fund availability for these services once proposals are received and may fund at levels above or below the amount stated in this Request for Applications. The amount is provided as a guideline only.

Project Design, Strength, and Feasibility:

The service approach must address at least 5 of the following 11 desired outcomes for primary caregivers of children birth to five. For the outcomes, below, that you plan to measure with your project, please provide an estimate of unduplicated individuals you will serve for each chosen desired outcome.

Desired Outcomes	Unduplicated number of parents/caregivers to be served annually
1. Caregivers receive education and skill building opportunities on positive parenting techniques.	
2. Caregivers engage in ASQ screening and learn about developmental milestones.	
3. Caregivers engage with children's therapy.	
4. Caregivers are effectively linked to addiction treatment and recovery support.	
5. New mothers receive depression screening and treatment referrals, as appropriate.	
6. Caregivers build supportive networks with clean and sober family and friends.	
7. Caregivers feel physically and emotionally safe in their homes and relationships.	
8. Caregivers work toward financial stability: job skills & training, driver's licenses, GED, ESL, etc.	
9. Parents are offered support services as early as possible following a child abuse report.	
10. Caregivers learn about the importance of <i>Talk, Read, Sing</i> in the context of early brain development and do those activities at home.	

11. Caregivers enroll their children in a quality early learning program.	
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Please add any additional outcomes you plan to measure and report, and the unduplicated number of caregivers to be served annually.	

Based on your answers above, provide a description of the service strategies you propose to use to effectively meet these desired outcomes.
Description:

Access to Services & Community Linkages to Promote Seamless Services

<u>Access to Services:</u> Please describe specific barriers to services or desired outcomes that your proposed participants face, and how your proposed services will help overcome those barriers. These can include barriers such as geography, transportation, homelessness, cultural or socio-economic barriers, etc. as applicable.
Description:

<u>Community Linkages:</u> Please briefly identify the critical community linkages you will make or maintain to effectively provide the proposed services. If the services you propose are currently offered by another service provider in Tuolumne County, or by your agency under a different funding source, explain how your proposal does not duplicate services.
Description:

Project Evaluation

<p><u>Evaluation:</u> Please check the boxes below, to indicate your understanding of the evaluation requirements under this funding process:</p>	
	I understand that the contract will include an evaluation plan.
	I understand that the evaluation plan will include requirements for collection and reporting of service level indicators, such as number of participants, ethnicity, level and type of service, and other service data as required.
	I understand that the evaluation plan will include requirements for collection and reporting of outcome indicators, including measures of relevant change for children, families or service systems, to be finally negotiated at contract time, and revisited as necessary to ensure that quality data is being collected.

<p><u>Evaluation:</u> Have you demonstrated any of the desired outcomes indicated on page 2 (or very similar outcomes) prior to completing this application, either as a First 5 grantee or under any other funding source? Please check applicable boxes below, and add information as indicated.</p>	
	Yes, as a First 5 Grantee, in the following years (list):
	Yes, for another funder. I have attached an evaluation report reflecting our results.
	No, there has been no demonstration of these or similar outcomes.
	Other:

Organizational Capacity

Staffing: Please explain the staffing structure that you present in your budget. Describe the qualifications of the key personnel (staff or consultants), the time (FTE) they will devote to the project, and their experience performing the services outlined in this application.

	YES	NO	N/A
Has your organization ever had a contract over the amount of \$10,000 with First 5 Tuolumne?			
If so: In your estimation, was the contract executed fully and responsibly?			
If so: Were you able to demonstrate good outcomes for children and/or parents?			
Has your organization had a contract over the amount of \$10,000 with another entity for similar services in the last five years? If so, please provide some detail on this contract below the table.			
If you are not an entity of county government, have you provided one copy only of the most recent audit or financial statements available for your organization?			

If you would like to provide any additional comments regarding your answers to the questions above, please do so here. (You may be asked to provide additional information to demonstrate organizational effectiveness once applications have been reviewed.):

Budget

You may cut and paste the budget into this document, or you may submit it as a separate document, along with the answers to the Budget Narrative questions below.

Line Item Budget: Please provide a line item budget for each of the four years of this project (FY 19-20 through 22-23). A fiscal year shall be considered July 1 – June 30. **Annual increases shall not exceed 3%.** You may submit the budget in the budget format used by your organization. All personnel must be broken out by FTE; all consultant costs by hours.

Budget Narrative: Leveraging

What resources will you be able to leverage to assist you in providing and sustaining the services described in this application over the four years of operation? Include both cash resources (directed only to services for children birth to five, their parents, or pregnant women), and any in-kind resources that enable you to serve First 5 families.

Budget Narrative (Other): Please provide an explanation of any items in the budget that may raise questions for a reviewer.

ADDITIONAL REQUIREMENTS

Contracts shall stipulate a requirement for key program staff to participate in up to 12 grantee meetings a year, in the first funded year, facilitated by the First 5 Executive Director. The purpose of these meetings is to discuss opportunities for linkages, shared services, leveraging and other system improvements.

Please list the most likely person(s) to participate in these meetings:

Contracts shall stipulate a requirement for grantee to provide at least one training a year to peer professionals in the county on a topic of expertise for that grantee, of interest to other providers.

Please list at least one possible training topic that your organization would be willing to offer to peer professionals:

Contracts shall stipulate a requirement for grantee to participate in the collaborative media outreach campaign. Including quarterly meetings to organize outreach efforts.

Please list your experience in successful community outreach, including media outlets, social media campaigns, etc.:

FIRST 5 FUNDS CANNOT BE USED TO SUPPLANT

State law prohibits Commission funds from funding existing levels of service or programs. To ensure compliance with this provision, please provide the following information. If you have questions about how to fill out this form, please call Sarah Garcia 536-2070.

1. Has your organization provided any of the following services in Tuolumne County in FY 18/19 with any type of funding, including First 5 funding:

Service	Yes	No
1. Teach parenting skills to caregivers		
2. ASQ screening; and/or teach parents about developmental milestones.		
3. Engage caregivers with children's therapy.		
4. Link caregivers to addiction treatment and recovery support.		
5. Provide new mothers with depression screening and treatment referrals		
6. Assist caregivers in building supportive networks with clean and sober family and friends.		
7. Assist caregivers in addressing domestic/relationship violence.		
8. Assist caregivers in working toward financial stability: job skills & training, driver's licenses, GED, ESL, etc.		
9. Target parents for support services following a child abuse report.		
10. Teach caregivers about the importance of <i>Talk, Read, Sing</i> in the context of early brain development.		
11. Assist caregivers in enrolling their children in a quality early learning program.		

2. Did you receive any other funds other than First 5 funds to perform these services in the last year? Please explain.
3. If so, will this other funding be available, to the best of your knowledge, in FY 19/20 and beyond for serving children birth to five? If yes, please provide more detailed information on this funding, such as the source of funding, dates and amounts. If no, please explain why not.

Appendix A: The Protective Factors Framework

Five Protective Factors are the foundation of the Strengthening Families Approach: parental resilience, social connections, concrete support in times of need, knowledge of parenting and child development, and social and emotional competence of children. Research studies support the common-sense notion that when these Protective Factors are well established in a family, the likelihood of child abuse and neglect diminishes. Research shows that these protective factors are also “promotive” factors that build family strengths and a family environment that promotes optimal child and youth development.

Parental Resilience

No one can eliminate stress from parenting, but a parent’s capacity for resilience can affect how a parent deals with stress. Resilience is the ability to manage and bounce back from all types of challenges that emerge in every family’s life. It means finding ways to solve problems, building and sustaining trusting relationships including relationships with your own child, and knowing how to seek help when necessary.

Social Connections

Friends, family members, neighbors and community members provide emotional support, help solve problems, offer parenting advice and give concrete assistance to parents. Networks of support are essential to parents and also offer opportunities for people to “give back”, an important part of self-esteem as well as a benefit for the community. Isolated families may need extra help in reaching out to build positive relationships.

Concrete Support in Times of Need

Meeting basic economic needs like food, shelter, clothing and health care is essential for families to thrive. Likewise, when families encounter a crisis such as domestic violence, mental illness or substance abuse, adequate services and supports need to be in place to provide stability, treatment and help for family members to get through the crisis.

Knowledge of Parenting and Child Development

Accurate information about child development and appropriate expectations for children’s behavior at every age help parents see their children and youth in a positive light and promote their healthy development. Information can come from many sources, including family members as well as parent education classes and surfing the internet. Studies show information is most effective when it comes at the precise time parents need it to understand their own children. Parents who experienced harsh discipline or other negative childhood experiences may need extra help to change the parenting patterns they learned as children.

Social and Emotional Competence of Children

A child or youth’s ability to interact positively with others, self-regulate their behavior and effectively communicate their feelings has a positive impact on their relationships with their family, other adults, and peers. Challenging behaviors or delayed development create extra stress for families, so early identification and assistance for both parents and children can head off negative results and keep development on track.



**Services to Promote Healthy Children,
Birth to Age 5
For
Fiscal Year 18/19
With Intent to Contract for 4 years**

Funds Available: \$65,000/year*, with up to 3% annual increase.

APPLICATION FORM

RELEASE DATE: DECEMBER 18, 2018

Application Receipt Deadline: January 25, 2019

The Commission cannot give grants for items that have already been purchased or for services that have already been provided.

Please read the RFA General Instructions (a separate document) before you fill out these forms. All the forms that follow are available as Word files. They can be downloaded from the Commission website at www.First5Tuolumne.org or requested as an email attachment from Sarah Garcia at sgarcia@tcsos.us

Please add your organization's name as a header for the following section. Please submit the application with the Cover Page as Page 1.

**The Commission may adjust fund availability for these services once proposals are received and may fund at levels above or below the amount stated in this Request for Applications. The amount is provided as a guideline only.*

**Services to Promote Healthy Children, Birth to Age 5
Cover Sheet 2019**

Name of Applicant:	
Address:	
Contact Person:	Phone:
e-mail:	Fax:
Descriptive Title of Project:	
Total Amount of Request:	Total Project Cash Budget:
Project Start Date: July 1, 2019	Project Completion Date: June 30, 2023

I authorize submission of this application:

Name of authorized agency official	Name of agency/organization
Title of authorized agency official	Authorized Signature
	Date

FIRST 5 HEALTHY CHILDREN SERVICES

All services must be consistent with research-based medical or dental models or standards of practice. The service focus must be on medical, dental, or nutrition. The total funding available for these services will be \$65,000 in the first year, with an annual increase not to exceed 3% per year for three subsequent years.

The Commission may adjust fund availability for these services once proposals are received and may fund at levels above or below the amount stated in this Request for Applications. The amount is provided as a guideline only.

Project Design, Strength, and Feasibility:

The service approach must address at least 2 of the following 3 desired outcomes for either medical, dental, or nutrition: Please check below, the outcomes that you plan to measure with your project:

<u>Medical</u>	
(1) Children receive appropriate and timely medical screenings, immunizations, and medical treatment.	
(2) Caregivers learn about and have access to preventative medical care and medical treatment for their children.	
(3) Children receive appropriate and comprehensive developmental screening and assessments.	
(4) Early care settings allow and promote medical services on site.	
<u>Dental</u>	
(1) Children receive oral health screenings and fluoride treatment as early as possible, practice good hygiene, get treatment.	
(2) Caregivers learn about & have access to preventative oral care, dental treatment for 0-5.	
(3) Early care settings allow and promote dental services on site.	
<u>Nutrition</u>	
(1) Children have good nutrition.	
(2) Caregivers learn and practice feasible ways to improve child nutrition.	
(3) Early care settings allow and promote nutrition programs on site.	

Annually, how many <u>unduplicated</u> children do you anticipate will receive the following services as a direct result of First 5 funding:	
Medical screenings	
Developmental Screenings	
Immunizations	
Effective referral resulting in medical treatment	
Oral health screenings	
Fluoride treatment	
Education and practice on good dental hygiene	
Effective referral resulting in dental treatment	
Access to nutritious food that children will consume.	

Annually, how many caregivers do you anticipate will receive the following services as a direct result of First 5 funding:	
Caregivers learn about and have access to preventative medical care for their children.	
Caregivers learn about and have access to medical treatment for their children.	
Caregivers learn about & have access to preventative oral care for their children.	
Caregivers learn about & have access to dental treatment for 0-5.	
Caregivers learn and practice feasible ways to improve child nutrition.	

Annually, how many early care settings will allow and promote the following First 5 funded services on site:	
Medical	
Dental	
Nutrition	
Please list the sites:	

Please add any additional desired outcomes you plan to measure and report, and the unduplicated number of children or caregivers to be served annually.	

Based on your answers above, provide a description of the service strategies you propose to use to effectively meet these desired outcomes.
Description:

Access to Services & Community Linkages to Promote Seamless Services

<u>Access to Services:</u> Please describe specific barriers to services or desired outcomes that your proposed participants face, and how your proposed services will help overcome those barriers. These can include barriers such as geography, transportation, homelessness, cultural or socio-economic barriers, etc. as applicable.
Description:

<u>Community Linkages:</u> Please <u>briefly</u> identify the critical community linkages you will make or maintain to effectively provide the proposed services. If the services you propose are currently offered by another service provider in Tuolumne County, or by your agency under a different funding source, explain how your proposal does not duplicate services.
Description:

Project Evaluation

<u>Evaluation:</u> Please check the boxes below, to indicate your understanding of the evaluation requirements under this funding process:
--

	I understand that the contract will include an evaluation plan.
	I understand that the evaluation plan will include requirements for collection and reporting of service level indicators, such as number of participants, ethnicity, level and type of service, and other service data as required.
	I understand that the evaluation plan will include requirements for collection and reporting of outcome indicators, including measures of relevant change for children, families or service systems, to be finally negotiated at contract time, and revisited as necessary to ensure that quality data is being collected.

Evaluation: Have you demonstrated any of the desired outcomes checked on pages 2-3 (or very similar outcomes) prior to completing this application, either as a First 5 grantee or under any other funding source? Please check applicable boxes below, and add information as indicated.

	Yes, as a First 5 Grantee, in the following years (list):
	Yes, for another funder. I have attached an evaluation report reflecting our results.
	No, there has been no demonstration of these or similar outcomes.
	Other:

Organizational Capacity

Staffing: Please explain the staffing structure that you present in your budget. Describe the qualifications of the key personnel (staff or consultants), the time (FTE) they will devote to the project, and their experience performing the services outlined in this application.

	YES	NO	N/A
Has your organization ever had a contract over the amount of \$10,000 with First 5 Tuolumne?			
If so: In your estimation, was the contract executed fully and responsibly?			
If so: Were you able to demonstrate good outcomes for children and/or parents?			
Has your organization had a contract over the amount of \$10,000 with another entity for similar services in the last five years? If so, please provide some detail on this contract below the table.			
If you are not an entity of county government, have you provided one copy only of the most recent audit or financial statements available for your organization?			

If you would like to provide any additional comments regarding your answers to the questions above, please do so here. (You may be asked to provide additional information to demonstrate organizational effectiveness once applications have been reviewed.):

Budget

You may cut and paste the budget into this document, or you may submit it as a separate document, along with the answers to the Budget Narrative questions below.

Line Item Budget: Please provide a line item budget for each of the four years of this project (FY 19-20 through 22-23). A fiscal year shall be considered July 1 – June 30. **Annual increases shall not exceed 3%.** You may submit the budget in the budget format used by your organization. All personnel must be broken out by FTE; all consultant costs by hours.

Budget Narrative: Leveraging

What resources will you be able to leverage to assist you in providing and sustaining the services described in this application over the four years of operation? Include both cash resources (directed only to services for children birth to five, their parents, or pregnant women), and any in-kind resources that enable you to serve First 5 families.

Budget Narrative (Other): Please provide an explanation of any items in the budget that may raise questions for a reviewer.

ADDITIONAL REQUIREMENTS

Contracts shall stipulate a requirement for key program staff to participate in up to 12 grantee meetings a year, in the first funded year, facilitated by the First 5 Executive Director. The purpose of these meetings is to discuss opportunities for linkages, shared services, leveraging and other system improvements.
Please list the most likely person(s) to participate in these meetings:
Contracts shall stipulate a requirement for grantee to provide at least one training a year to peer professionals in the county on a topic of expertise for that grantee, of interest to other providers.
Please list at least one possible training topic that your organization would be willing to offer to peer professionals:
Contracts shall stipulate a requirement for grantee to participate in the collaborative media outreach campaign. Including quarterly meetings to organize outreach efforts.
Please list your experience in successful community outreach, including media outlets, social media campaigns, etc.:

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- Has your organization provided any of the following services in Tuolumne County in the last year with any type of funding:

Service	Yes	No
Medical screenings for children birth to five years		
Immunizations for children birth to five years		
Effective referral, access to medical treatment for children birth to five years		
Education/access for caregivers of children for children birth to five years about medical issues, preventative care, medical treatment.		
Oral health screening for children birth to five years		
Fluoride application for children birth to five years		
Education for children on good dental hygiene		
Parent education on dental health and prevention		
Access for children to dental treatment		
Child nutrition activities: education for children or parents, access to nutritious foods.		

- Did you receive any other funds other than First 5 funds to perform these services in the last year? Please explain.
- If so, will this other funding be available, to the best of your knowledge, in FY 19-20 and beyond for serving children birth to five? If yes, please provide more detailed information on this funding, such as the source of funding, dates and amounts. If no, please explain why not.



ATTACHMENT # 5

FIRST 5 Meeting, December 17, 2018

Item 5. Action to approve adding First 5 Leadership Cohort to 2018/2019 Budget (Att #5)

The First 5 Association has again invited the First 5 Tuolumne Director to participate in the 2018/2019 Leadership Cohort. This training opportunity is funded primarily by the Association.

The total cost of the training is roughly \$18,000 per participant. Nearly the full cost of the professional leadership and curriculum - \$14,000 - is borne by the First 5 Association, with support from Heising Simons Foundation. However, they are asking each participant to cover the cost of the training space, meals, and other training costs (materials for participants) which cost \$3,500 up front.

Understanding our limited budget, the First 5 Tuolumne Director is asking the commission to commit to paying for half of the tuition cost with the second half being raised by the director through local service clubs and non-profits that support young children.

This is a unique opportunity to learn how to advocate for small rural counties and to build leadership capacity. It will also become more and more vital to have a strong voice speaking up for small counties as revenues are rapidly declining and current leadership nears retirement.

This training opportunity includes 9 days of training and includes lodging, meals, training space, and ongoing leadership mentoring.

History: As part of the Director's annual evaluation, it was determined that a leadership coach or mentor would be beneficial and is written in as part of the annual goals.

Action requested: Approve Request for addition of \$1,750 to the dues and membership line item in the 2018/2019 budget to offset costs for the First 5 Association Leadership Cohort.

**ATTACHMENT # 6**

FIRST 5 Meeting, December 17, 2018

Item 5. Action to adopt budget update (Att #5)

- Due to carryover from the past fiscal year, grant allocations have changed for FY 18/19.
- We have been awarded a larger QRIS grant, which will be reflected in this new budget.
- Allocations for Administration, Program, and Evaluation for the Director, have been adjusted to be more in line with actual expenses.

Two options are presented.

- Option A includes \$1,750 for the First 5 Leadership Cohort
- Option B does NOT include the additional tuition.

Action requested: Two Option

~ Approve Budget Option A, which includes an additional \$1,750 for the First 5 Association Leadership Cohort and proposed adjustments.

~ Approve Budget Option B, which does NOT include an additional \$1,750 for the First 5 Association Leadership Cohort, but DOES include proposed adjustments.

	FY 15-16	FY 16-17	FY 17-18	FY 18-19	total
Public Health PNP	\$ 27,081	\$ 27,573	\$ 22,277	\$ 33,365	\$ 110,296
ICES Raising Healthy Families	\$ 118,798	\$ 106,460	\$ 119,156	\$ 161,423	\$ 505,837
A-TCAA Family Learning Cntrs	\$ 105,000	\$ 95,643	\$ 111,317	\$ 127,321	\$ 439,281
TCOE SELF	\$ 114,936	\$ 112,518	\$ 119,349	\$ 126,671	\$ 473,474
TCOE Smile Keepers	\$ 33,432	\$ 35,209	\$ 36,990	\$ 36,400	\$ 142,031
	\$ 399,247	\$ 377,402	\$ 409,088	\$ 485,181	\$ 1,670,918

Fiscal Year 2018-2019		Monthly Itemization		
All Fund Balance & Revenues		Budgeted	OPTION A	OPTION B
441110	Interest Income	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00
452122	State - IMPACT	\$ 98,000.00	\$ 98,000.00	\$ 98,000.00
454114	State - Mo. Disb, current FY	\$ 475,000.00	\$ 475,000.00	\$ 475,000.00
454167	SMIF (state generated interest)	\$ 100.00	\$ 100.00	\$ 100.00
472311	Refunds/Reimbursements	\$ -	\$ -	\$ -
486115	Other Operating Revenue - Grant	\$ 12,195.00	\$ 12,195.00	\$ 12,195.00
528394	QRIS CSPP	\$ 44,000.00	\$ 43,912.00	\$ 43,912.00
528391	QRIS I/T	\$ 10,849.00	\$ 15,534.00	\$ 15,534.00
	Revenues This FY Only	\$ 648,644.00	\$ 653,241.00	\$ 653,241.00
	Total Funds & Revenues	\$ 648,644.00	\$ 653,241.00	\$ 653,241.00
Expenditures		Budgeted	Update	Update
521310	Communications	\$ 150.00	\$ -	\$ -
523210	Dues and Memberships	\$ 3,438.00	\$ 5,188.00	\$ 3,438.00
525124	Advertising	\$ 250.00	\$ 250.00	\$ 250.00
526110	Professional Svcs-Admin	\$ 30,817.47	\$ 30,817.47	\$ 30,817.47
526123	County Counsel	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
526124	Auditor-Controller (local)	\$ 250.00	\$ 250.00	\$ 250.00
526180	Accounting & Audit (outside audit)	\$ 11,400.00	\$ 11,400.00	\$ 11,400.00
526251	Public Health PNP	\$ 27,574.00	\$ 33,365.37	\$ 33,365.37
526405	Oral Health Access	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
526424	Prof Services- Program Svcs: ED	\$ 52,774.94	\$ 52,774.94	\$ 52,774.94
526425	Professional Services- Evaluation	\$ 8,795.82	\$ 8,795.82	\$ 8,795.82
528287	Commission Meeting Exp	\$ -	\$ -	\$ -
528297	Outreach Expenses	\$ 300.00	\$ 300.00	\$ 300.00
528256	Imagination Library	\$ 2,195.00	\$ 4,390.00	\$ 4,390.00
528394	QRIS Preschool	\$ 44,000.00	\$ 43,912.00	\$ 43,912.00
528391	QRIS Infant/Toddler	\$ 10,849.00	\$ 15,534.00	\$ 15,534.00
528517	ICES Raising Healthy Families	\$ 132,159.00	\$ 161,423.00	\$ 161,423.00
528576	ATCAA Family Learning Cntrs	\$ 114,737.00	\$ 127,320.80	\$ 127,320.80
528555	Kits for New Parents - Total	\$ 50.00	\$ 50.00	\$ 50.00
528576	TCOE SELF	\$ 124,336.00	\$ 126,671.34	\$ 126,671.34
528595	TCOE Smile Keepers	\$ 36,400.00	\$ 36,400.00	\$ 36,400.00
528610	IMPACT	\$ 98,000.00	\$ 98,000.00	\$ 98,000.00
529120	Travel -Training and Seminars	\$ 400.00		
526110	Total Expenses	\$704,876.23	\$762,842.74	\$761,092.74



ATTACHMENT #7

FIRST 5 Meeting, December 17, 2018

Item 7: Financial Report through October 2018

Fiscal Year 2018-2019	Monthly Itemization				
Sept-Oct					
All Fund Balance & Revenues	Budgeted	Prior Balance	Month 1	Month 2	Cumulative
Balance brought forward					\$ 716,095.84
Outstanding accts payable prior FY					\$ (78,541.89)
Due from State/AR, apply to prior FY					\$ 177,395.08
Prepaid expenditures					
Other adjustments					
Total Balance Brought forward	\$ 814,949.03	\$ -	\$ -	\$ -	\$ 814,949.03
Interest Income	\$ 8,500.00	\$ -	\$ 2,849.37		\$ 2,849.37
State - IMPACT	\$ 98,000.00	\$ -		\$ 233.78	\$ 233.78
State - Mo. Disb, current FY	\$ 475,000.00	\$ (36,676.52)		\$ 25,531.18	\$ (11,145.34)
SMIF (state generated interest)	\$ 100.00	\$ -			\$ -
Refunds/Reimbursements	\$ -	\$ -			\$ -
Other Operating Revenue - Grant	\$ 12,195.00	\$ -			\$ -
QRIS CSPP	\$ 43,912.00	\$ -			\$ -
QRIS I/T	\$ 15,534.00	\$ -			\$ -
Revenues This FY Only	\$ 653,241.00	\$ (36,676.52)	\$ 2,849.37	\$ 25,764.96	\$ (8,062.19)
Total Funds & Revenues	\$ 1,468,190.03	\$ (36,676.52)	\$ 2,849.37	\$ 25,764.96	\$ 806,886.84
Expenses	Budgeted	Prior Balance	Month 1	Month 2	Cumulative
Communications	\$ -	\$ 25.42			\$ 25.42
Dues and Memberships	\$ 3,438.00	\$ 3,125.00			\$ 3,125.00
Office Expense	\$ -	\$ -			\$ -
Advertising	\$ 250.00	\$ -		\$ 132.50	\$ 132.50
Professional Svcs-Admin	\$ 42,612.00	\$ -		\$ 6,228.94	\$ 6,228.94
County Counsel	\$ 3,000.00	\$ 500.00	\$ 250.00	\$ 250.00	\$ 1,000.00
Auditor-Controller (local)	\$ 250.00	\$ 35.00	\$ 7.00	\$ 17.50	\$ 59.50
Accounting & Audit (outside audit)	\$ 11,400.00	\$ -	\$ 11,400.00		\$ 11,400.00
Public Health PNP	\$ 27,574.00	\$ -			\$ -
Oral Health Access	\$ 3,000.00	\$ -			\$ -
Prof Services- Program Svcs: ED	\$ 70,615.00	\$ -		\$ 15,305.40	\$ 15,305.40
Professional Services- Evaluation	\$ 8,522.00	\$ -		\$ 5,713.40	\$ 5,713.40
QRIS Preschool	\$ 126,671.34	\$ -		\$ 1,151.22	\$ 1,151.22
QRIS I/T	\$ 36,400.00	\$ -			\$ -
Commission Meeting Exp	\$ -	\$ -			\$ -
Outreach Expenses	\$ 300.00	\$ -			\$ -
Imagination Library	\$ 2,195.00	\$ 2,000.00			\$ 2,000.00
ICES Raising Healthy Families	\$ 128,107.00	\$ 41,500.00		\$ 34,483.00	\$ 75,983.00
ATCAA Family Learning Cntrs	\$ 111,384.00	\$ -		\$ 36,245.00	\$ 36,245.00
Kits for New Parents - Total	\$ 50.00	\$ -			\$ -
TCOE SELF	\$ 118,743.00	\$ -	\$ 3,740.14	\$ 13,748.00	\$ 17,488.14
TCOE Smile Keepers	\$ 36,396.00	\$ -		\$ 9,363.00	\$ 9,363.00
IMPACT	\$ 100,095.00	\$ -	\$ 37.50	\$ 7,383.78	\$ 7,421.28
Travel -Training and Seminars	\$ 400.00	\$ -			\$ -
Total Expenses	\$ 831,402.34	\$ 47,185.42	\$ 15,434.64	\$ 130,021.74	\$ 192,641.80
Total all fund balance and revenues					\$ 806,886.84
Total all expenditures					\$ 192,641.80