



First 5 Commission, June 14, 2023

Agencies/Organizations affected by Action Items or Discussion Items on the agenda for today's meeting are:

Commissioner Patey, Item 3 and Item 7

Conflict of Interest Reminder for Commissioners and Alternates:

Commissioners with a direct financial interest (for themselves or their family members) shall recuse themselves from the decision on the proposal.

Commissioners who wish to recuse themselves for reason other than a financial interest (such as a possible perception of personal or professional bias for or against a proposal), may recuse themselves from the decision. Commissioners are asked to carefully evaluate this if there might be any problem with a quorum.

It is the Commission's practice to ask individuals who are recusing themselves to leave the room while the proposal is being considered. If you recuse yourself, please remain available in the Health Dept. waiting room, so that you can be easily found to rejoin the meeting for subsequent agenda items.

Advisory Committee Members Participation. Advisory Committee members should avoid any perception of influencing the Commissioner's funding decisions affecting their own agencies. Although they may speak on any agenda item at any time, it is impossible to speak regarding one's own agency's First 5 funding without the public perception of bias, and they are encouraged to avoid doing so. Although it is appropriate to answer specific questions of the Commission regarding a proposal affecting their agency, it would be inappropriate to advocate for a proposal affecting their agency.



ATTACHMENT # 1
FIRST 5 Meeting, June 14, 2023

Item 1. Consider action to approve Minutes for April 5, 2023 (attachment #1)

April 5, 2023

Tuolumne County Superintendent of Schools Office, Rm 217
175 Fairview Ln, Sonora, CA 95370

Welcome and introductions

Public comment

The public may speak on any item not on the printed agenda. No action may be taken by the Commission. Public Comment is also taken on each agenda item.

Public Hearing

Open Public Hearing at 2:19 pm

1. Public Hearing on the First 5 California Children and Families Commission Annual Report for Fiscal Year 2021/2022 (Attachment #1)
 - a. Open Public Hearing, present annual report
 - b. Public comment and discussion
2. Public Hearing on the Draft Update to the Strategic Plan and Long-Term Financial Plan (Attachment #2)
 - c. Present: Draft Update to Strategic Plan and Long-Term Financial Plan
 - d. Public comment and discussion

Close Public Hearing at 3:05 pm

Consent Agenda

3. Consider Action to approve the First 5 California Annual Report for Fiscal Year 21/22 (Attachment #1)
4. Consider action to approve the updates to the Strategic Plan and Long-Term Financial Plan (Attachment #2)
5. Consider action to approve Minutes for February 15, 2023 (Attachment #3)

Call for a motion to “Approve Consent Agenda.”
Motion: Commissioner Freeman
2nd: Commissioner Sunday
All in favor: 6 ayes (Freeman, Keshner, Martin, Parker, Sunday, Woodruff)

Action Items

6. Consider action to approve the reappointment of Laura Sunday as First 5 Commissioner with a term to end March 31, 2026 (Attachment #4)

Call for a motion to “Approve the reappointment of Laura Sunday as First 5 Commissioner with a term to end March 31, 2026.”
Motion: Commissioner Freeman
2nd: Commissioner Woodruff
All in favor: 6 ayes (Freeman, Keshner, Martin, Parker, Sunday, Woodruff)

7. Consider action to approve the reappointment of Jared Martin as First 5 Commissioner with a term to end March 31, 2026 (Attachment #5)
Call for a motion to “Approve the reappointment of Jared Martin as First 5 Commissioner with a term to end March 31, 2026.”
Motion: Commissioner Sunday
2nd: Commissioner Freeman
All in favor: 6 ayes (Freeman, Keshner, Martin, Parker, Sunday, Woodruff)
8. Consider action to approve the reappointment of Devon Woodruff as First 5 Commissioner with a term to end March 31, 2026 (Attachment #6)
Call for a motion to “Approve the reappointment of Devon Woodruff as First 5 Commissioner with a term to end March 31, 2026.”
Motion: Commissioner Keshner
2nd: Commissioner Martin
All in favor: 6 ayes (Freeman, Keshner, Martin, Parker, Sunday, Woodruff)
9. Approve updated 2022/2023 budget (attachment #7)
Call for a motion to “Approve the updated 2022/2023 budget.”
Motion: Commissioner Sunday
2nd: Commissioner Woodruff
All in favor: 6 ayes (Freeman, Keshner, Martin, Parker, Sunday, Woodruff)
10. Approve a preliminary operating budget for Fiscal Year 2023/2024 (attachment #8)
Call for a motion to “Approve a preliminary operating budget for Fiscal Year 2023/2024.”
Motion: Commissioner Sunday
2nd: Commissioner Freeman
All in favor: 6 ayes (Freeman, Keshner, Martin, Parker, Sunday, Woodruff)
11. Consider action to approve the Director to contract with consultant on creating the new 4-year evaluation plan for grantees, with a cost not to exceed \$5,000.
Call for a motion to “Approve the Director to contract with consultant on creating the new 4-year evaluation plan for grantees, with a cost not to exceed \$5,000.”
Motion: Commissioner Sunday
2nd: Commissioner Freeman
All in favor: 6 ayes (Freeman, Keshner, Martin, Parker, Sunday, Woodruff)

Presentation

12. Mid-Year Benchmark Report for funded programs in FY 2022/2023 (provided at meeting)

Discussion Items, Information Items and Reports

13. Monthly Financial Report through February 2023 (attachment #9)
14. Sustainability Workgroup- A special meeting was requested for mid-May.

15. Reports from Executive Director, Commissioners and Ex-Officios

Time and location for next meeting:

June 14, 2023, 2023 at 2:15 pm,

Tuolumne County Superintendent of Schools Office, Rm 217 175 Fairview Ln, Sonora, CA 95370

Adjournment 4:14 pm



ATTACHMENT #8
FIRST 5 Meeting, June 14, 2023

Item 9. Monthly Financial Reports through April 2023

Fiscal Year 2022-2023	Monthly Itemization				
March/April					
All Fund Balance & Revenues	Budgeted	Prior Balance	Month 1	Month 2	Cumulative
Balance brought forward					\$918,477.00
Total Balance Brought forward	\$918,477.00	\$-	\$-	\$-	\$918,477.00
Interest Income	\$8,400.00	\$7,143.73	\$5,008.04		\$12,151.77
State - IMPACT	\$136,078.05	\$14,137.00	\$15,321.00		\$29,458.00
State - Mo. Disb, current FY	\$282,254.00	\$25,664.53	\$90,189.94	\$6,683.37	\$122,537.84
SPCFA First 5 CA	\$200,106.73	\$55,082.96	\$51,581.79		\$106,664.75
SMIF (state generated interest)	\$153.08	\$-			\$-
Other Operating Revenue - Grant	\$20,000.00	\$30,000.00			\$30,000.00
QRIS CSPP and QCC	\$69,448.00	(\$31,158.00)			(\$31,158.00)
					\$-
Revenues This FY Only	\$716,439.86	\$100,870.22	\$162,100.77	\$6,683.37	\$269,654.36
Total Funds & Revenues	\$1,634,916.86	\$100,870.22	\$162,100.77	\$6,683.37	\$1,188,131.36
Expenditures	Budgeted	Prior Balance	Month 1	Month 2	Cumulative
Dues and Memberships	\$4,000.00	\$4,000.00			\$4,000.00
Advertising	\$250.00	\$-	\$207.00		\$207.00
Professional Svcs-Admin	\$37,105.43	\$17,777.95		\$10,147.13	\$27,925.08
County Counsel	\$3,000.00	\$2,000.00	\$250.00	\$250.00	\$2,500.00
Auditor-Controller (local)	\$250.00	\$52.50	\$3.50	\$14.00	\$70.00
Accounting & Audit (outside audit)	\$14,100.00	\$12,800.00			\$12,800.00
Oral Health Access	\$3,000.00	\$-			\$-
Prof Services- Program Svcs: ED	\$54,361.85	\$12,743.90		\$16,675.51	\$29,419.41
Professional Services- Evaluation	\$12,368.48	\$8,888.98		\$5,073.57	\$13,962.55
Outreach Expenses	\$300.00	\$-			\$-
Imagination Library	\$18,000.00	\$11,880.75			\$11,880.75
QRIS Preschool	\$32,464.00	\$3,591.00			\$3,591.00
QCC	\$27,057.00	\$5,000.00			\$5,000.00
Workforce Pathways Grant	\$8,669.00	\$1,258.00			\$1,258.00
Prof. Dev. Grant Renewal	\$1,258.00	\$-			\$-
ICES Raising Healthy Families	\$170,000.00	\$71,408.00		\$30,213.00	\$101,621.00
ATCAA Family Learning Cntrs	\$71,027.19	\$8,722.47		\$8,162.06	\$16,884.53
Kits for New Parents - Total	\$50.00	\$-			\$-
TCSOS SEED	\$119,272.87	\$48,305.70	\$29,977.20		\$78,282.90
TCSOS Smile Keepers	\$66,158.34	\$33,945.85	\$16,490.83		\$50,436.68
IMPACT	\$136,078.05	\$30,238.00		\$9,878.56	\$40,116.56
Local Grants	\$-	\$-			\$-
Help Me Grow	\$43,001.00	\$46,888.90		\$11,673.00	
Emergency Response Fund	\$10,000.00	\$-			\$-
Total Expenses	\$831,771.21	\$272,613.10	\$46,928.53	\$92,086.83	\$399,955.46