

Agencies/Organizations affected by Action Items or Discussion Items on the agenda for today's meeting are:

Item 2: Commissioner Williams

Item 3: Commissioner Parker and Commissioner Williams

Item 4: Commissioner Parker and Commissioner Parrish

Item 5: Commission Williams

Conflict of Interest Reminder for Commissioners and Alternates:

Commissioners with a direct financial interest (for themselves or their family members) shall recuse themselves from the decision on the proposal.

Commissioners who wish to recuse themselves for reason other than a financial interest (such as a possible perception of personal or professional bias for or against a proposal), may recuse themselves from the decision. Commissioners are asked to carefully evaluate this if there might be any problem with a quorum.

It is the Commission's practice to ask individuals who are recusing themselves to leave the room while the proposal is being considered. If you recuse yourself, please remain available in the Superintendent of School's seating area, outside of the conference room, so that you can be easily found to rejoin the meeting for subsequent agenda items.

Advisory Committee Members Participation. Advisory Committee members should avoid any perception of influencing the Commissioner's funding decisions affecting their own agencies. Although they may speak on any agenda item at any time, it is impossible to speak regarding one's own agency's First 5 funding without the public perception of bias, and they are encouraged to avoid doing so. Although it is appropriate to answer specific questions of the Commission regarding a proposal affecting their agency, it would be inappropriate to advocate for a proposal affecting their agency.



ATTACHMENT #1
FIRST 5 Meeting, March 6, 2019

First 5 Tuolumne County Commission
Minutes of Meeting December 17, 2018, 10:00-11:30am
Tuolumne County Superintendent of Schools Office, Rm 209
175 Fairview Ln, Sonora, CA 95370

The meeting was called to order at 10:03a.m. Commission Chair Allen, attendees were welcomed.

Voting Members Present: Allen, Collie, Parrish, Sunday

Alternates: Patey, Williams

Commissioners Absent: Brennan

Advisory Committee Members Present: none

Staff Present: Garcia

Members of the public present: Chris Mackenzie, Cathy Parker, Natalie Gray, Chelsea Corbie, Erika Hagstrom-Dossi

Discussion Items

- New Brown Act regulations for websites. All meeting documents must be present on the first page of all websites. Ours can be found near the bottom of our website.
www.first5tuolumne.org
- There are new links on our website for parents to sign up for the [Imagination Library](#) and [Vroom](#), which is a text message service to send developmentally appropriate parenting tips to parents.
- There is a link to get the [Kit for New Parents](#) delivered to a family at home.
- The “[For Partners](#)” page will have all grant application materials

Welcome and introductions

Meeting was called to order at 10:08am.

Public Comment

ICES has hired a new director, Cheryl Dodge

Action Items

1. Consideration of approval of Minutes for October 3, 2018 (Att #1)
Discussion: Change date for Minutes from October 2, 2018 to October 3, 2018
Motion: Approve meeting minutes as presented
 - a. Moved: Commissioner Sunday
 - b. Seconded: Commissioner ParrishMotion carried: 6 ayes: (Allen, Collie, Parrish, Patey, Sunday, Williams)
Recusal: None
2. Consider action to approve new Commissioner applications (Att #2)

Discussion: none

Motion: Approve the submitted applications of Annie Hockett and Cathy Parker as new Commissioners on the Tuolumne County First 5 Commission.

a. Moved: Commissioner Sunday

b. Seconded: Commissioner Collie

Motion carried: 6 ayes: (Allen, Collie, Parrish, Patey, Sunday, Williams)

Recusal: None

3. Consider action to approve sole source contract option for Quality Counts Coach and Quality Counts Coordination (Att #3)

Discussion: With the retirement of Donna Meiss and the grant cycles closing, the Quality Counts Committee (QCC) held a meeting to discuss the future of our Quality Counts Coaching and Coordination. Sheila Kruse has been coordinating the Quality Counts/QRIS grant, but her contract is coming to an end and she is not interested in continuing in that capacity. The QCC met and asked the committee for their recommendation, and it was decided there that we should not open it up for a competitive grant but open it to letters of interest for a sole source contract. The deadline for these letters of interest is January 10, 2019.

Left the room: Marcia Williams, ICES Staff visitors, Cathy Parker

Motion: Approve the option for sole-source contract option Quality Counts Coach contract option and a non-competitive or collaborative contract option for the Quality Counts Coordination contract.

a. Moved: Commissioner Collie

b. Seconded: Commissioner Sunday

Motion carried: 6 ayes: (Allen, Collie, Parrish, Patey, Sunday)

Recusal: Marcia Williams

4. Consider the action for Director to publish Request for Proposals, approved by the Grant Committee for FY 2019/2020-2022/2023 (Att #4)

Discussion: Grant application would open December 18th and close January 25, 2019 Please let Sarah know if you can participate in the scoring team. Dates are January 30/31, 2019

Motion: Approve the "Request for Proposals" documents and direct the First 5 Tuolumne Director to publish the application documents and open the application period, beginning December 18, 2018

a. Moved: Commissioner Parrish

b. Seconded: Commissioner Sunday

Motion carried: 6 ayes: (Allen, Collie, Parrish, Patey, Sunday, Williams)

Recusal: none

5. Action to approve adding First 5 Association Leadership Cohort to 2018/2019 Budget (Att #5)

Discussion: Commissioner Allen discussed the Leadership Cohort and the importance of having a strong advocate for small counties. Sarah Garcia has agreed to find funding for ½ of the \$3,500 cost. (\$1,750).

Motion: to approve request for addition of \$1,750 to the dues and membership line item in the 2018/2019 budget to offset costs for the First 5 Association Leadership Cohort.

- a. Moved: Commissioner Sunday
- b. Seconded: Commissioner Parrish

Motion carried: 6 ayes: (Allen, Collie, Parrish, Patey, Sunday, Williams)

Recusal: none

6. Action to adopt budget update (Att #6)

Discussion: There are carryover funds from most of our grantees. This increased their budgets for the final year of their contract. There was also a line item in the spreadsheet that hadn't been calculating properly (QRIS), which was adjusted. The QRIS grant was larger than anticipated. There are two options. Option A includes the funds for the leadership cohort. Option B does not include funds to pay for the leadership cohort.

Motion: to approve budget option A, which includes an additional \$1,750 for the First 5 Association Leadership Cohort and other proposed adjustments.

- a. Moved: Commissioner Collie
- b. Seconded: Commissioner Sunday

Motion carried: 6 ayes: (Allen, Collie, Parrish, Patey, Sunday, Williams)

Discussion Items, Information Items and Reports

7. Financial Report (September/October 2018) (Att #7)

Discussion:

8. Reports from Director, Commissioners and Ex-Officios

- a. Sarah Garcia: She showed the group where the grant applications are located. They will be on the "Partners" page at www.first5tuolumne.org There will be presentation at the Board of Supervisors on January 15, 2019 at 11a.m.
- b. Commissioner Williams: ATCAA Executive Director has announced his retirement on February 15, 2019.
- c. Cathy Parker: Being sworn in on January 7th at the BOS meeting at noon.
- d. Donna Meiss: Quality Counts- 9 preschool teachers are working with "Coaching Companion" to help teachers as a coach.
- e. Chris Mackenzie: ICES works with 14/15 private sites who are working with Quality Counts. They are working with private providers to do developmental screenings.
- f. Commissioner Patey: Developmental Screenings are going to be done January 11th. The new SELPA preschool has opened at Community College.
- g. Commissioner Parrish: MCAH assessment is happening soon. There will be a survey available.
- h. Commissioner Sunday: Children's Conference is coming up on February 22 and March 1st. CNVC has seen a huge increase in Human Trafficking victims.
- i. Erika Hagstrom-Dossi: During birthing classes at Adventist Health, Erika is doing Infant Oral Health classes for new parents. She also went in to the nursing staff and did a training on Infant Oral care for staff. There is a video that each new parent watches before they leave the hospital. There will be a new piece on "Infant Oral Care" added to the video. Give Kids a Smile=First Saturday in Feb. January 12/13- Adventist Health is providing free medical and dental services.

- j. Commissioner Allen: Child Welfare is applying for a Road to Resilience Grant through the office of Child Abuse Prevention, targeted to pregnant mothers with substance abuse history or test positive at birth, or where an infant has been exposed in-utero. They are looking for partners and a letter of interest.

Set time and location for next meeting:

February 6, 2019 at 1:15 pm, Tuolumne County Superintendent of Schools Office, Rm 217
175 Fairview Ln, Sonora, CA 95370

Adjournment: 11:06am



ATTACHMENT # 2
FIRST 5 Meeting, March 6, 2019

Item 2. Consideration of approval of Quality Counts Consortia recommendations for Quality Counts Coordination (Att #2)

Details: A recommendation has been created for the duties of Quality Counts coordination. It is recommended that they are divided between ATCAA and ICES. Funding levels will be available at the meeting.

Action requested: Approve Quality Counts Consortia recommendations for Quality Counts Coordination and division of duties.

ATCAA Early Childhood Services (ECS)	Infant Child Enrichment Services
Lead local Quality Counts Consortium	
<ol style="list-style-type: none"> 1. Schedule meetings, set agendas, lead meetings, and document decisions. Update Consortium on progress of rated sites. Provide ongoing communication with Consortium in regards to decisions, input, etc. 	<ol style="list-style-type: none"> 1. Provide reports, as requested, on activities of non-rated sites.
Set up, adjust and monitor local Quality Counts systems, including required database element	
<ol style="list-style-type: none"> 2. Coordinate the application process overall. 3. Create application materials specific to the different types of sites (rated, non-rated FCCHs, non-rated centers, alternative sites) 4. Work with QC coaches to ensure that all rated sites are contacted and offered assistance. Track application status for all sites. 5. Provide updated application information weekly to all coaches and to ICES staff until cut-off date for applications is closed. 	<ol style="list-style-type: none"> 2. In close cooperation with ATCAA ECS, coordinate the application process for all non-rated sites (both centers and FCCHs.) 3. Work with ATCAA to ensure that information flows smoothly back and forth regarding non-rated site applications.
<ol style="list-style-type: none"> 6. Set up stipend system (budget, forecast, etc.) Seek approval for stipend system from Consortium and First 5 Tuolumne Director. 	<ol style="list-style-type: none"> 4. Prior to the beginning of each academic year, work with ATCAA to clarify options available to non-rated centers.
<p>iPinwheel management:</p> <ol style="list-style-type: none"> 7. Set up iPinwheel database accounts for all participating individuals and sites; ensure that data is complete and clean by year end reporting. 8. Ensure that any sites putting child-specific data in the system have done the necessary confidentiality agreements with parents. Ensure that those sites without 	<ol style="list-style-type: none"> 5. All non-rated sites must be putting basic (non-confidential) information into iPinwheel linked to the Common Data Fields and stipend management. 6. For non-rated sites, ensure: <ul style="list-style-type: none"> • Each site has an approved QIP. • Each individual applying for a stipend has an approved Professional Growth Plan (for FCCHS, QIP only)

ATCAA Early Childhood Services (ECS)	Infant Child Enrichment Services
<p>confidentiality agreements are only putting in the minimum personal information for teachers.</p> <p>9. For rated sites, ensure:</p> <ul style="list-style-type: none"> • Each site has an approved QIP. • Each individual applying for a stipend has an approved Professional Growth Plan. • Ensure Common Data Field Data is input by year end. • Quarterly, approve Education and PD input by teachers. • Train new teachers on how to use the iPinwheel system. <p>10. As necessary, transfer iPinwheel information for teachers who have moved to different sites.</p> <p>11. Work with ICES to ensure that data input, training, troubleshooting, is all happening on schedule and as needed.</p>	<ul style="list-style-type: none"> • Ensure Common Data Field Data is input by year end. • Quarterly, approve Education and PD input by teachers. • Train new teachers on how to use the iPinwheel system.
<p>12. Work through the coaches to ensure the information on training and technical assistance and coaching is made available to teachers at all rated sites. Ensure that invitations are relayed for learning opportunities to all rated sites.</p>	<p>7. Provide direct assistance, training, and technical assistance to FCCHS and teachers at non-rated sites to assist them in earning stipends in the QC program. Coordinate as needed with Quality Counts Coach and Coordinator to ensure seamless service provision.</p>
<p>13. Verify stipend amounts at year end for all rated sites (and teachers at rated sites) and alternate sites, using database.</p> <p>14. Ensure that all systems are in place for payment (W-9s, etc.). Coordinate with ICES in ensuring that the paying entities have the correct paperwork.</p> <p>15. Ensure that all participants receive notification of stipend payment.</p>	<p>8. Verify stipend amounts at year end for all non-rated centers and FCCs (and teachers at non-rated centers) using database. Provide this information in written form to ATCAA ECS.</p>

ATCAA Early Childhood Services (ECS)	Infant Child Enrichment Services
<p>16. Provide detailed information to the First 5 Director for stipend payments sufficient to meet the back-up requirements of the Tuolumne Co. Auditors office.</p> <p>17. Work with Infant Child Enrichment Services to ensure seamless tracking with AB212; provide information to ICES for AB212 payments.</p> <p>18. Work with teachers completing units in June to verify eligibility.</p>	<p>9. Work with ATCAA ECS to ensure seamless tracking with AB212. Pay AB212 stipends at year end; coordinate with ATCAA ECS to pay stipends to AB212 eligible teachers where AB212 funds run short.</p>
<p>19. Monitor coaching element for integration and effectiveness in Quality Counts</p>	<p>10. Provide feedback to ATCAA ECS on how the coaching element is working with non-rated sites and teachers.</p>
<p>20. Ensure coordination across First 5 and subcontractors, to assure that all participants get the same message.</p>	<p>11. Work with ATCAA ECS to ensure that messages are relayed, as needed, to non-rated sites.</p>
<p>21. Work with technical resource staff at ATCAA and iPinwheel to troubleshoot any database issues.</p>	<p>12. Promptly relay any technical difficulties around iPinwheel to ATCAA ECS to ensure prompt troubleshooting.</p>

Meet funder requirements: ATCAA Early Childhood Services (ECS) only
<p>22. Ensure all data that is required by grants is collected and input on the database (IMPACT, CDE Block Grant, CDE QRIS grant)</p>
<p>23. Track rating schedule, organize ERS and CLASS assessments and arrange for rating of sites on schedule.</p>
<p>24. Provide technical assistance to sites to prepare them for rating, including ensuring that all the information on the Lead Teacher and Director's Professional Development and Education is updated.</p>
<p>25. Work with outside ERS and CLASS assessors to ensure that assessments are loaded into database (including caseloading, approving, etc.). Approve those assessments on iPinwheel. Work with the outside rater to ensure that the database is populated where needed for use in rating.</p>
<p>26. Attend quarterly Regional Hub meetings, and disseminate information from Hub to partners. Share agendas with interested Consortium members and partners, as appropriate. Provide information to the Hub as requested in regards to local capacity, need for training, etc.</p>
<p>27. Work regionally to plan trainings, share assessors, or other collaborative ventures.</p>

28. Provide information to First 5 Director to ensure contract agreement with First 5 Amador is in place for ATCAA site database, assessments, rating, etc.
29. Work with First 5 and Infant Child Enrichment Services to communicate ratings on their websites.
30. Complete draft applications for new funding (CDE, First 5, etc.), work with First 5 Director for submission.
31. Prepare budgets for 3 grants, track spending in all 3 funding sources, assign expenses as appropriate.
32. Meet reporting requirements for 3 funding sources/contracts: tracking, recording, fiscal and program reporting. Work with First 5 Director to track payments received.

PROPOSED CONTRACTING STRATEGY:

1. NEW SUBCONTRACT FOR ATCAA NEGOTIATED. (Within that contract would be job duties and reporting and invoicing requirements.)
2. AMMEND CURRENT ICES CONTRACT AND BUDGET, AS NEGOTIATED. (SEE APPENDIX A FOR CURRENT CONTRACT SCOPE AND BUDGET AMOUNT)
Within that contract would be amended scope of work and reporting and invoicing requirements.



**General Information about the process for the
Commission's consideration of Intent to Award Decisions.**

1. All Commissioners have digital copies of full proposals.
2. All proposals were scored. Those that received a minimum score of 15 will be considered by the Commission at this meeting. The Review Team's recommendations and follow-up questions are included. If responses were received by February 28, 2019, they have been included in this packet.
3. Following, is a summary of all proposals received, the amount requested, and the comparison of total amount requested compared to the amount available.
4. Decisions will be made in a segregated fashion by category of funding:
 - a. Quality Counts Coaching
 - b. Comprehensive Health and Development
 - c. Resilient Families

Applications to Be Considered by the Commission:

Tuolumne County Superintendent of Schools <u>Quality Counts Coach</u>: \$100,000 Year 1 Provide coaching to Tuolumne County early childhood educators.
Amador Tuolumne Community Action Agency <u>Quality Counts Coach</u>: \$101,206 Year 1 Provide coaching to Tuolumne County early childhood educators.
Tuolumne County Superintendent of Schools <u>Smile Keepers</u>: \$65,000 Year 1 Smile Keepers staff plans to provide bi-annual dental screenings and bi-annual fluoride varnish applications for approximately 500 children ages 0-5 each year over the four year grant period. Smile Keepers also plans to provide dental education workshops for approximately 75 parents and/or caregivers annually during prenatal and parent workshops. Additionally, Smile Keepers is planning to provide educational opportunities for families through outreach activities. These activities may include education during story times at the local library locations and during parent meetings at Heat Start. Additional staff trainings may be provided for Special Education preschool providers, Head Start teachers, and staff along with private preschool teachers and staff over the 4 year grant period. Smile Keepers also plans to work closely with the program partners in development of media tools such as video development and social media promotion such as radio announcements, Facebook page sharing for information distribution and training opportunities.
Infant Child Enrichment Services <u>Raising Healthy Families</u>: \$200,000 Year 1 Home Visiting for 35 At-Risk Parents /year using Nurturing Parenting assessments and curriculum; ASQ screening for children; addressing support systems and stress reduction, making referrals and incorporating early brain development activities. Parenting Classes for 70 Parents/year. Leveraged funds support services for ages 6+

**Amador Tuolumne Community Action Agency Family Learning & Support Services:
\$65,000 Year 1**

The FLC will provide intense services to 25 families with children aged birth to 5 and pregnant women each year through the Family Literacy Model. It will also serve at least 50 caregivers/parents of children ages birth-5 through outreach, support groups, parenting classes, GED preparation, counselling/support groups, life skills classes, ESL classes, job readiness and training for parents to support their role as their children's first and more important teacher. The program also links with two important programs serving the 0-5 population: ATCAA's Early/Head Start program serving 147 families with children aged 0-5 in Tuolumne County as well as pregnant women and the Promotoras de Salud outreach program which provides support and services for Tuolumne County's growing Latino population. These two programs will also provide volunteer help and cash to help staff the program. FLS staff provide transportation to and from medical and dental appointments, counselling appointments and other services. Staff also provide translation service for Spanish speaking families to help them access services.

The following application did not earn a score high enough for Commission consideration.

Tuolumne County Public Partnering for Healthy Families: \$30,454 Year 1

Summary of Proposals for Consideration						
Year	TCSOS QC Coach	ATCAA QC Coach	ICES	ATCAA	Smile K	Total
FY 19/20	\$ 100,000	\$ 101,206	\$ 200,000	\$ 65,000	\$ 65,000	\$ 531,206
FY 20/21	\$ 103,000	\$ 102,972	\$ 206,000	\$ 66,950	\$ 66,950	\$ 545,872
FY 21/22	\$ 106,090	\$ 105,592	\$ 212,180	\$ 68,959	\$ 68,959	\$ 561,779
FY 22/23	\$ 109,273	\$ 108,248	\$ 218,545	\$ 71,027	\$ 71,027	\$ 578,121
Total	\$ 418,363	\$ 418,018	\$ 836,725	\$ 271,936	\$ 271,936	\$ 2,216,978

	Requested	Available	Difference
FY 19/20	\$ 531,206	\$ 365,000	\$ (166,206)
FY 20/21	\$ 545,872	\$ 375,950	\$ (169,922)
FY 21/22	\$ 561,779	\$ 387,229	\$ (174,551)
FY 22/23	\$ 578,121	\$ 398,845	\$ (179,275)
Total	\$ 2,216,978	\$ 1,527,024	\$ (689,954)



ATTACHMENT # 3
FIRST 5 Meeting, March 6, 2016

Item 3. Consideration of approval of Quality Counts Coaching review team recommendations for the Quality Counts Coach grantee (Att #3)

Details: A Quality Counts contract review team reviewed applications from Amador-Tuolumne Community Action Agency and Tuolumne County Superintendent of Schools to provide Quality Counts coaching. Applications were reviewed, scored, and discussed. A decision was made to recommend the Tuolumne County Superintendent of Schools be offered the contract to provide coaching services.

- a. Applicant: Amador-Tuolumne Community Action Agency for the Quality Counts Coaching Request: \$418,018 over 4 years. (attachment #3a)
- b. Applicant: Tuolumne County Superintendent of Schools for the Quality Counts Coaching. Request: \$418,363 over 4 years. (attachment #3b)

ATTACHMENT #3 a

Applicant: Amador-Tuolumne Community Action Agency for the Quality Counts Coaching.

The proposal scored 15 points. The minimum score to qualify for Commission consideration is 15. The Review Team found:

1. Project Design: the project design scored in the range of “adequate and reasonable.”

Three Review Team members recommend that the Commission not select this applicant for the Quality Counts Coaching.

Additional comments:

The scoring team noted that strengths of the program were the strong collaboration with Early/Head Start and good experience with coaching EC teachers.

The team shared their concern that weekly check-ins with a supervisor may not be enough to train a new coach. The team was concerned that the overhead costs were high. The team also noted that compared to the Superintendent of Schools, the ATCAA coach would have to work all year to earn the same pay as an employee at TCSOS who would work 183 days per year.

Action requested: Approve Grant Committee recommendations to deny the application from ATCAA for Quality Counts Coaching

ATTACHMENT #3 b

Applicant: Tuolumne County Superintendent of Schools for the Quality Counts Coaching.
The proposal scored 17.3 points. The minimum score to qualify for Commission consideration is 15. The Review Team found:

1. Project Design: the project design scored in the range of “strong.”
2. The scoring team had a few questions or issues to be addressed prior to making a recommendation regarding funding.
 - a. The application states that it is proposed as a 183 day per year position. All 3 team members agreed that this service needs to be available all year, specifically to provide time to serve private preschools, private childcare centers, and in-home daycares that don’t close in the summer.

Three Review Team members recommend that the Commission fully fund the proposal.

Additional comments:

The team felt this was a very strong application and liked the training available to the new employee.

The team felt TCSOS has a strong organizational structure and opportunity to build on the very successful program they currently provide.

They felt the resources available at TCSOS such as the lending library, teacher prep room, and close collaboration with Special Education would be a valuable asset to a coach.

Action requested: Approve the Grant Committee recommendations for Tuolumne County Superintendent of Schools to provide the Quality Counts Coaching: \$418,363 over 4 year



ATTACHMENT #4
FIRST 5 Meeting, March 6, 2019

Item 4: Consideration of approval of Grant Committee recommendations for the Comprehensive Health and Development Grant (Att #4)

History: The Grant Committee has reviewed, scored, and made recommendations on the Health and Development grant. We had two applications. One did not meet the minimum score for Commission Review.

The proposal scored 19 points. The minimum score to qualify for Commission consideration is 15. The Review Team found:

1. Project Design: the project design scored in the range of “strong.”
2. All 3 review team members felt that the proposal was fully responsive to the desired services for families.
3. Priority: All 3 review team members ranked the services as high priority.
4. The scoring team had two questions.
 - a. The Review Team would like to see a breakdown of the coordinator’s time and how much of her time is spent on children 0-5.
 - b. The review team would like to see how the program will operate with partial funding. How might the program expand with funds increasing from \$36,400/year in 2018/2018 to \$50,000/year in 2019/2020.

Three Review Team members recommend that the Commission fund the proposal at the \$50,000 for year 1.

Action requested: Approve Grant Committee recommendations for the Comprehensive Health and Development Grant Request for Smile Keepers for \$209,181 for 4 years.



ATTACHMENT #5
FIRST 5 Meeting, March 6, 2019

Item 5: Consideration of an Intent to Award Decision for applications submitted under the Request for Applications for Resilient Families (Att #5)

History: The Grant Committee has reviewed, scored, and made recommendations on the Resilient Families grant. We had two applications. The committee recommends funding both applicants.

- a. Applicant: Amador-Tuolumne Community Action Agency for the Family Learning and Support Services Program. Request: \$271,936 over 4 years. (attachment #5)
- b. Applicant: Infant Child Enrichment Services for the Raising Healthy Families Home Visiting Parent Support and Education Program. Request: \$836,725 over 4 years. (attachment #5)

ATTACHMENT #5 a

Applicant: Amador-Tuolumne Community Action Agency for the Family Learning and Support Services Program.

The proposal scored 17.3 points. The minimum score to qualify for Commission consideration is 15. The Review Team found:

2. Project Design: the project design scored in the range of “adequate and reasonable.”
3. All 3 review team members felt that the proposal was fully responsive to the desired services for families but had a few questions.
4. Priority: All 3 review team members ranked the services as high priority.
5. The scoring team had a few questions or issues to be addressed prior to making a recommendation regarding funding.
 - a. Your application is asking for significantly less funding than it has requested in previous years. How will the program function with such lower funding?
 - b. Are your programs at the FLC open to and advertised to more than the Family Learning Center parents?
 - c. If we are not able to fund your program at the amount you have requested (\$271,936 for 4 years) how would this program function and what could it look like?

Three Review Team members recommend that the Commission fund the proposal and make final funding recommendations once the questions were addressed.

Additional comments:

The scoring team noted that strengths of the program were the strong collaboration with Early/Head Start, Columbia College, services for Spanish Speaking families, other ATCAA programs and other community organizations.

They also applauded the use of a digital platform to connect parents with child development tips. “Ready Rosie”.

Action requested: Approve Grant Committee recommendations for Resilient Families Grant Request from ATCAA’s Family Learning and Support Services Program for \$_____ for 4 years. (Funding decision to be finalized after Q&A)

ATTACHMENT #5 b

Applicant: Infant Child Enrichment Services for the Raising Healthy Families Home Visiting Parent Support and Education Program.

The proposal scored 18 points. The minimum score to qualify for Commission consideration is 15. The Review Team found:

3. Project Design: the project design scored in the range of “strong.”
4. All 3 review team members felt that the proposal was fully responsive to the desired services for families.
5. Priority: All 3 review team members ranked the services as high priority.
6. The scoring team had a few questions or issues to be addressed prior to making a recommendation regarding funding.
 - a. Due to more than one application being approved, we will not be able to fund your program at the full amount you have requested (\$836,725 for 4 years). How would this program function and what could it look like with a smaller budget?
 - b. Your application is asking for significantly more funding than it has requested in previous years. How will the program be different than it currently is, with the increased funding?

Three Review Team members recommend that the Commission fund the proposal and make final funding recommendations once the questions were addressed.

Additional comments:

The team felt this was a very strong application and was excited about the high qualifications of the staff which is a strong feature of the program.

The use of evidence-based curriculum and strategies was identified as a strength. The focus on trauma-informed practice is an example of this.

Action requested: Approve Grant Committee recommendations for Resilient Families Grant Request from Infant Child Enrichment Services' (ICES) Raising Healthy Families Program for \$_____ for 4 years. (Funding decision to be finalized after Q&A)



ATTACHMENT # 6
FIRST 5 Meeting, December 17, 2018

Item 6. Consideration of approval of Commissioner Alternate Application (Att #6)

History: Applications have been received from Devon Woodruff and Darellea Keshner. We currently have one Community Member Alternate position vacant.

Action requested: Recommend the application of _____ be submitted to the Tuolumne County Board of Supervisors to fill our Community Member Alternate position.

COUNTY OF TUOLUMNE
CALIFORNIA
Office of the Clerk of the Board of Supervisors
2 South Green Street
Sonora, California 95370
(209) 533-5521



Vacancy Applied For: First 5 Commission

Name: Devon Woodruff Telephone: Res. X Bus. X
E-Mail: devon@devonsdelectables.com Fax. X Cell. 209-324-0187

Street Address: 15405 Danata Wy Sonora, Ca. 95370

Mailing Address: same

How long have you lived in Tuolumne County? 18 years

Which Supervisorial District do you reside? 2

Name and address of present employer: Self employed @ Devon's Delectables

Occupation: Chef/owner

Briefly describe the qualifications you possess which you feel would be an asset to the Commission/Committee/Group for which you are applying. (Attach extra page(s) if needed)

Former Pre-school Teacher & Director
12 ECE units + Additional Supervisory units
Mother of 4 / Grandmother of 7

List the community organization(s) and describe participation in which you have been involved.

Due to my self-employment & demanding schedule
I have not participated in community org's.
With semi-retirement & partime work schedule
I have a keen interest in starting to help in
my community & would love to advocate for children
Ca subject close to my heart!

I have sufficient time to devote to this responsibility and plan to attend the required meetings if I am appointed to fill a vacancy. I understand that if I am appointed to a commission where a Disclosure of Assets Statement is required by State Law or Board Policy, I shall do so within ten (10) days of assuming office.

I hereby consent that this document is considered a public record and will be available to the public.

1/4/19
Date

Devon Woodruff
Signature

Applications not acted upon will expire after one year from the date submitted unless renewed by applicant.

Mail or deliver to the Clerk of the Board of Supervisors, 2 South Green Street, Sonora, California 95370

Revised February 16, 2005
W:\Forms\Committee-Commission Application.wpd

COUNTY OF TUOLUMNE
CALIFORNIA
Office of the Clerk of the Board of Supervisors
2 South Green Street
Sonora, California 95370
(209) 533-5521

Vacancy Applied For: First 5 Commission

Name: Darellea (Dee) Keshner Telephone: Res. 209 586-9572 Bus. _____
E-Mail: dkeshner@sbcglobal.net Fax. _____ Cell 209 499-4079

Street Address: 16591 Charles Otter Dr. Sonora CA 95370

Mailing Address: Same

How long have you lived in Tuolumne County? 13 1/2 years

Which Supervisorial District do you reside? District 2

Name and address of present employer: retired

Occupation: Formerly School Psychologist + Marriage + Family
See Resume Therapist

Briefly describe the qualifications you possess which you feel would be an asset to the Commission/Committee/
Group for which you are applying. (Attach extra page(s) if needed)

While working for Stanislaus Co. Dept. of Education
assessed 2-5 year olds for early identification
of handicaps - served Head Start Programs - consult
Also worked with a number of Kindergarten classrooms
List the community organization(s) and describe participation in which you have been involved. (consulting + assessing)
- See Resume for information prior to 2015
- League of Women Voters - Motherhood member
- New Comers Club of Sonora member
- Taught 5 sessions at "girls club" Diana Sanders ^{see} attached
- Hillside Improvement Association - Vice President
- Democratic Women's Coalition of Tuolumne Co. Chair person

I have sufficient time to devote to this responsibility and plan to attend the required meetings if I am appointed to fill a vacancy. I understand that if I am appointed to a commission where a Disclosure of Assets Statement is required by State Law or Board Policy, I shall do so within ten (10) days of assuming office.

I hereby consent that this document is considered a public record and will be available to the public.

Jan 3, 2019
Date

Darellea Keshner
Signature

Applications not acted upon will expire after one year from the date submitted unless renewed by applicant.

Mail or deliver to the Clerk of the Board of Supervisors, 2 South Green Street, Sonora, California 95370

Revised February 16, 2005
W:\Forms\Committee-Commission Application.wpd

Darellea (Dee) Keshner, M.A.
Licensed Marriage Family Therapist, MFC 19973

Education

School Psychologist Credential 1975
California State University, San Jose

Master of Arts Degree 1972
California State University at Chico
Psychology, with emphasis on counseling

Bachelor of Arts Degree 1969
California State University at Chico
Major: Psychology
Minor: Sociology

Experience

LMFT – Licensed Marriage Family Therapist 1985 – present
Self-employed in recent association with Balanced Living Counseling
Areas of focus:

- Children and Adults
- Anxiety / Panic Attacks
- Grief and Loss
- Resolving Traumas
- Post Traumatic Stress Disorder

Facilitator for Shalom Retreat Process

School Psychologist / Program Specialist 1986 -1999
Sylvan Union School District Modesto, CA.
Worked in both elementary and junior high schools
Responsible for testing children in special education and for supervising their programs
Counseled students and adults

School Psychologist / Chairperson EAS 1975 -1986
Stanislaus County Dept of Education
Served as school psychologist in multiple settings:
from rural schools to special centers
Chaired a special evaluation team country-wide
Served children of all ages: from birth to 21 years

Special Training and Methods Used

- Hypnotherapy
- Self-esteem—a Family Affair
- Fisher Hoffman Process
- Thought Field Therapy
- Seemorg Matrix Work

Community and Professional Involvement

- Group Facilitator for Children with Catastrophic Illnesses (VIA)
- Past Vice President of the local organization of CASPP
- Past Board Member of Family Service Agency
- Soroptomists in Modesto, CA
- Professional Associations:
The California Association for Marriage and Family Therapists

Interests

- Traveling – United States, Alaska, China, Indonesia, Italy, Spain, Morocco, Germany, France, Belgium, England, New Zealand and Australia
- Snow Skiing and Hiking

References – on request



ATTACHMENT #7

FIRST 5 Meeting, March 6, 2019

Item 8: Financial Report through December 2018

Fiscal Year 2018-2019	Monthly Itemization				
November-December					
All Fund Balance & Revenues	Budgeted	Prior Balance	Month 1	Month 2	Cumulative
Balance brought forward					\$ 716,095.84
Outstanding accts payable prior FY					\$ (78,541.89)
Due from State/AR, apply to prior FY					\$ 177,395.08
Prepaid expenditures					
Other adjustments					
Total Balance Brought forward	\$ 814,949.03	\$ -	\$ -	\$ -	\$ 814,949.03
Interest Income	\$ 8,500.00	\$ 2,849.37	\$ -	\$ 3,057.42	\$ 5,906.79
State - IMPACT	\$ 98,000.00	\$ 233.78			\$ 233.78
State - Mo. Disb, current FY	\$ 475,000.00	\$ (11,145.34)	\$ 94,602.12	\$ 27,748.77	\$ 111,205.55
SMIF (state generated interest)	\$ 100.00	\$ -			\$ -
Refunds/Reimbursements	\$ -	\$ -			\$ -
Other Operating Revenue - Grant	\$ 12,195.00	\$ -		\$ 10,000.00	\$ 10,000.00
QRIS CSPP	\$ 43,912.00	\$ -			\$ -
QRIS I/T	\$ 15,534.00	\$ -			\$ -
Revenues This FY Only	\$ 653,241.00	\$ (8,062.19)	\$ 94,602.12	\$ 40,806.19	\$ 127,346.12
Total Funds & Revenues	\$ 1,468,190.03	\$ (8,062.19)	\$ 94,602.12	\$ 40,806.19	\$ 942,295.15
Expenditures	Budgeted	Prior Balance	Month 1	Month 2	Cumulative
Communications	\$ -	\$ 25.42		\$ (25.42)	\$ -
Dues and Memberships	\$ 5,188.00	\$ 3,125.00			\$ 3,125.00
Office Expense	\$ -	\$ -			\$ -
Advertising	\$ 250.00	\$ 132.50		\$ 25.42	\$ 157.92
Professional Svcs-Admin	\$ 30,817.47	\$ 6,228.94			\$ 6,228.94
County Counsel	\$ 3,000.00	\$ 1,000.00	\$ 250.00	\$ 250.00	\$ 1,500.00
Auditor-Controller (local)	\$ 250.00	\$ 59.50	\$ 3.50		\$ 63.00
Accounting & Audit (outside audit)	\$ 11,400.00	\$ 11,400.00			\$ 11,400.00
Public Health PNP	\$ 27,574.00	\$ -			\$ -
Oral Health Access	\$ 3,000.00	\$ -			\$ -
Prof Services- Program Svcs: ED	\$52,774.94	\$ 15,305.40			\$ 15,305.40
Professional Services- Evaluation	\$8,795.82	\$ 5,713.40			\$ 5,713.40
Commission Meeting Exp	\$ -	\$ -			\$ -
Outreach Expenses	\$ 300.00	\$ -			\$ -
Imagination Library	\$ 4,390.00	\$ 2,000.00	\$ 2,000.00		\$ 4,000.00
QRIS Preschool	\$ 43,912.00	\$ -			\$ -
QRIS I/T	\$ 15,534.00	\$ -			\$ -
ICES Raising Healthy Families	\$ 161,423.00	\$ 75,983.00			\$ 75,983.00
ATCAA Family Learning Cntrs	\$ 111,384.00	\$ 36,245.00			\$ 36,245.00
Kits for New Parents - Total	\$ 50.00	\$ -			\$ -
TCOE SELF	\$ 126,671.00	\$ 17,488.14			\$ 17,488.14
TCOE Smile Keepers	\$ 36,400.00	\$ 9,363.00			\$ 9,363.00
IMPACT	\$ 98,000.00	\$ 7,421.28			\$ 7,421.28
Travel -Training and Seminars	\$ 400.00	\$ -			\$ -
Total Expenses	\$ 741,514.23	\$ 191,490.58	\$ 2,253.50	\$ 250.00	\$ 193,994.08
Total all fund balance and revenues					\$ 942,295.15
Total all expenditures					\$ 193,994.08